

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
April 27, 2015 within the Boundaries of Said District**

Special Meeting

Board President Laurie Bonnett called the Special Meeting of the Board to order at 5:30 p.m.

Board Members Present

John Bambenek (arrived at 5:35 p.m.), Laurie Bonnett, Jamar Brown, Kristine Chalifoux, Ileana Saveley, Lynn Stuckey

Board Members Absent

Kerris Lee

Staff Members Present

Superintendent Judy Wiegand, Assistant Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Executive Director of Business Services Matt Foster, School Attorney Tom Lockman

Approval of Agenda

Item 8E Superintendent's Contract Amendment was moved from the Consent Agenda to the Action Agenda. Member Brown moved, with a second by Member Stuckey, to approve the agenda as amended. The motion carried on voice vote. Ayes 5. Nays 0.

Executive Session

Member Brown moved, with a second by Member Chalifoux, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/(c)(1), Student Discipline 120/(c)(9). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:16 p.m.

Action Agenda: New Business

Administrative Appointment – Dr. Howard Assistant Principal: Ken Kleber

Member Chalifoux moved, with a second by Member Bambenek to approve the Administrative Appointment – Dr. Howard Assistant Principal. The motion carried on roll call. Ayes 6. Nays 0.

The position of Assistant Principal of Dr. Howard Elementary for the 2015-2016 school year was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Seven candidates were interviewed for the position by a team of Dr. Howard administrators and certified and classified staff. Mr. William Aldridge was selected as the most outstanding candidate.

Mr. Aldridge is currently serving Dr. Howard as a Dean of Students. He has held this position since January 2015. Mr. Aldridge began his teaching career with Unit 4 in 2008 when he joined Champaign Central High Schools as a Social Studies teacher.

Mr. Aldridge earned a Bachelor of Arts in History from the University of Illinois in 2004. He obtained his teaching certification in Social Science from Eastern Illinois University in 2008 and

received his Master of Education in Curriculum and Instruction from the University of Illinois in 2014.

The effective date of Mr. Aldridge's appointment is August 1, 2015. This is a 215 days/year position. The recommended salary is \$60,004, plus all appropriate Board-approved administrator fringe benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. William Aldridge as Assistant Principal of Dr. Howard Elementary effective August 1, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Centennial Assistant Principal: Ken Kleber

Member Chalifoux moved, with a second by Member Bambenek to approve the Administrative Appointment – Centennial Assistant Principal. The motion carried on roll call. Ayes 6. Nays 0.

The position of Assistant Principal of Centennial High School for the 2015-2016 school year was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Six candidates were interviewed for the position by a team of Centennial administrators and certified and classified staff. Ms. Jessica Pitcher was selected as the most outstanding candidate.

Ms. Pitcher currently serves as Assistant Principal of Kenwood Elementary. She has held this position since July 2013. She joined Unit 4 Schools in 2004 as a science and technology teacher assigned to Jefferson Middle School. Ms. Pitcher also taught science at J.W. Eater Junior High in Rantoul from 2001-2004.

Ms. Pitcher holds a Bachelor of Science in Biology (2000) and a Master of Education in Curriculum and Instruction (2003), both from the University of Illinois. She earned her Master in Educational Leadership from the American College of Education in Indianapolis, Indiana (2013).

The effective date of Ms. Pitcher's appointment is August 1, 2015. This is a 215 days/year position. The recommended salary is \$67,665, plus all appropriate Board-approved administrator fringe benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Jessica Pitcher as Assistant Principal of Centennial High School effective August 1, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Central Associate Principal: Ken Kleber

Member Brown moved, with a second by Member Bambenek to approve the Administrative Appointment – Central Associate Principal. The motion carried on roll call. Ayes 6. Nays 0.

The position of Associate Principal at Central High School was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Three candidates participated in Level I interviews and were interviewed by a team of Central High School representatives. Two candidates returned for level two interviews with District administrators. Ms. Iris Jun was selected as the most outstanding candidate.

Ms. Jun currently serves as the English as a Second Language Department Chair (2004-present), an English as a Second Language Teacher (1996-present), and the Title I Coordinator

with Palatine High School (2013-present). She also served Palatine High as a Dean of Students during the 2012-2013 school year. Ms. Jun was an Adjunct Professor with National Louis University in 2012 and a Teacher Assistant at the University of Illinois in Urbana during the 2009-2010 academic year.

Ms. Jun holds a Bachelor of Arts in English from the University of Illinois (1996), a Masters of Linguistics from Northeastern Illinois University (2002), a Masters of Educational Leadership and Organizational Change from Roosevelt University (2005), and anticipates completing a Doctorate in Educational Leadership from the University of Illinois in 2016.

The effective date of Ms. Jun's appointment is July 1, 2015. This is 260 days/year position. The recommended salary is \$85,406, plus all appropriate Board-approved administrator fringe benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Iris Jun as Associate Principal of Central High School effective July 1, 2015 at the above-listed salary and appropriate fringe benefits.

Tax-Exempt Lease-Purchase Financing for Two 2016 Used (Demos) 71 Passenger Blue Bird Propane Buses; Four 2016 71 Passenger Blue Bird Propane Buses; and Two 2016 30+6 Passenger Blue Bird Propane Buses with Lifts: Matt Foster

Member Bambenek moved, with a second by Member Brown to approve the Tax-Exempt Lease-Purchase Financing for Two 2016 Used (Demos) 71 Passenger Blue Bird Propane Buses; Four 2016 71 Passenger Blue Bird Propane Buses; and Two 2016 30+6 Passenger Blue Bird Propane Buses with Lifts. The motion carried on roll call. Ayes 6. Nays 0.

The transportation fleet has aged and needs to expand in order to meet student transportation needs. The proposed 5 year lease of 8 buses will allow the District to retire a couple of older buses and to meet the needs of the IPA location when it no longer shares Kenwood's buses and to provide better support for our special education students. In order to receive the lowest interest rate on the lease purchase of the Two 2016 Used (Demos) 71 Passenger Blue Bird Propane Buses; Four 2016 71 Passenger Blue Bird Propane Buses; and Two 2016 30+6 Passenger Blue Bird Propane Buses with Lifts from Central States Bus Sales, Inc., the District solicited proposals for financing the costs of the buses (\$786,509.22) over a 5 year period. We sought lease-purchase proposals from Commerce Bank and from CBS Financial (Affiliate of Central States Bus Sales). The lowest rate received was a 2.10% annual interest rate from Commerce Bank. It was requested that the Board of Education approve the selection of Commerce Bank as the low bidder for the financing for the acquisition of the Two 2016 Used (Demos) 71 Passenger Blue Bird Propane Buses; Four 2016 71 Passenger Blue Bird Propane Buses; and Two 2016 30+6 Passenger Blue Bird Propane Buses with Lifts from Central State Bus Sales, Inc.

The first semi-annual lease payment of \$82,398.98 will be charged to the FY15 Transportation Budget.

Administration recommended approval of the Commerce Bank bid to provide financing for the lease-purchase of the Two 2016 Used (Demos) 71 Passenger Blue Bird Propane Buses; Four 2016 71 Passenger Blue Bird Propane Buses; and Two 2016 30+6 Passenger Blue Bird Propane Buses with Lifts.

Bid: Health Life Safety Implementations: Matt Foster

Member Chalifoux moved, with a second by Member Stuckey to approve the Bid: Health Life Safety Implementations. The motion carried on roll call. Ayes 5. Nays 1. Member Bonnett voted no.

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bidding process, formal bid requests were posted on the District's website and advertised in the News-Gazette. Bids were received from three vendors and opened on April 1, 2015. The low bid was from Grunloh Construction for a fee of \$424,000.

The cost of \$424,000 for Health Life Safety Implementation will be paid from the Health Life Safety Fund.

Administration recommended approval of the Health Life Safety Implementations to Grunloh Construction for \$424,000.

Consortium for Educational Change (CEC) Membership & Consulting Services: Ken Kleber

Member Bambenek moved, with a second by Member Brown to approve the Consortium for Educational Change (CEC) Membership & Consulting Services. The motion carried on roll call. Ayes 6. Nays 0.

Under Illinois law, the District will be required to incorporate Student Growth into its Teacher evaluation process beginning in 2016. In order to do so, the District must update its current evaluation system.

The District again wishes to secure the services of the Consortium for Educational Change (CEC) to facilitate this collaborative effort with the Champaign Federation of Teachers (CFT). CEC successfully facilitated the transition to the District's *Framework for Teaching*-based evaluation instrument that currently measures Teachers' professional practice and the District and CFT are committed to working with them again as we work to incorporate Student Growth into the existing evaluation system.

In order to utilize CEC's consulting services at a discounted rate, the Board of Education must approve both CEC membership and the Consulting Services Agreement. Superintendent Wiegand and CFT President Mannen have already approved membership, which is also required by CEC.

The cost of CEC membership is \$1,500 per year (which will be prorated for the current year). This cost will be completely offset by the reduced rate at which the District pays CEC for its services during the current school year and the 2015-2016 school year. The membership fee will be paid from existing District funds. The cost of the consulting services is \$27,290, which will be paid using Title II grant funds. (Please note that this cost is the discounted cost as a result of CEC membership.)

Administration recommended that the Board approve the District's membership in CEC and the Consulting Services Agreement.

Superintendent's Contract Amendment: Laurie Bonnett

Member Brown moved, with a second by Member Saveley to approve the Superintendent's Contract Amendment. The motion carried on roll call. Ayes 6. Nays 0.

The Superintendent's Contract Amendment was approved as presented.

Consent Agenda

Member Bambenek moved, with a second by Member Brown to approve the Consent Agenda. The motion carried on roll call. Ayes 6. Nays 0.

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Approval of Transfer From FY15 Transportation Contingency Funds: Matt Foster

The FY15 Budget was created with dollars allocated to the contingency lines for the Education, Transportation, and Operations and Maintenance (O&M) Funds. These allocations provide the District flexibility for when either emergencies occur or to provide the administration flexibility to make purchases that were unplanned or that had a price that was undeterminable during the planning process.

The Transportation FY 15 Budget had \$600,000 allocated to the contingency line. Administration requested Board approval to transfer up to \$280,000 from Transportation contingency to the lease, supplies, and purchase service accounts. The remaining Transportation contingency amount would be \$320,000.

Administration recommended Board approval to transfer up to \$280,000 from Transportation Contingency to the Lease, Purchase Services, and Supplies accounts.

Approval of Transfer From FY15 Education Contingency Funds: Matt Foster

The FY15 Budget was created with dollars allocated to the contingency lines for the Education, Transportation, and Operations and Maintenance (O&M) Funds. These allocations provide the District flexibility for when either emergencies occur or to provide the administration flexibility to make purchases that were unplanned or that had a price that was undeterminable during the planning process.

The Education FY 15 Budget had \$600,000 allocated to the contingency line. Administration requested Board approval to transfer up to \$200,000 from Education contingency to the District Supply Purchase Account. The remaining Education contingency amount would be \$400,000.

Administration recommended Board approval to transfer up to \$200,000 from Education Contingency to Education Supply Purchases.

Approval of Transfer From FY15 Operations and Maintenance Contingency Funds: Matt Foster

The FY15 Budget was created with dollars allocated to the contingency lines for the Education, Transportation, and Operations and Maintenance (O&M) Funds. These allocations provide the District flexibility for when either emergencies occur or to provide the administration flexibility to make purchases that were unplanned or that had a price that was undeterminable during the planning process.

The O&M FY 15 Budget had \$800,000 allocated to the contingency line. The Board previously approved to transfer up to \$445,000 from O&M contingency to O&M capital outlay for capital expenditures for Dr. Howard Elementary School and Kenwood Elementary School as needed. Administration requested that \$130,000 from the contingency budget line to make repairs and improvements to Edison Middle School. The remaining O&M contingency amount would be \$225,000.

Administration recommended Board approval to transfer up to \$130,000 from O&M Contingency to O&M Capital Outlay.

Student Discipline

Member Bambenek moved, with a second by Member Chalifoux, to expel student #620179 from Central High School for the remainder of the 2014-15 school year and all of the 2015-16 school year. He/she should be reassigned to READY for violating Conduct Code #8 (Drug-Related Offenses--Delivery). The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0. Abst. 1. Member Brown abstained.

Member Bambenek moved, with a second by Member Saveley to expel student #205487 from Central High School for the remainder of the 2014-15 school year and all of the 2015-16 school year. He/she should be reassigned to READY for violating Conduct Code #8 (Drug-Related Offenses—Delivery). The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0. Abst. 1. Member Brown abstained.

Member Bambenek moved, with a second by Member Chalifoux to uphold the one-day suspension for student #206275 for violating Conduct Code #45 (Physical Confrontation with Student). The motion carried on roll call. Ayes 5. Nays 0. Abst. 1. Member Brown abstained.

Adjournment

There being no further business, Member Bambenek moved, with a second by Member Brown, to adjourn the meeting at 7:07 p.m. The motion carried on voice vote. Ayes 6. Nays 0.