

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
December 8, 2014 within the Boundaries of Said District**

Regular Meeting

Board President Laurie Bonnett called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Laurie Bonnett, John Bambenek, Jamar Brown, Kerris Lee, Lynn Stuckey

Board Members Absent

Kristine Chalifoux, Ileana Saveley

Staff Members Present

Superintendent Judy Wiegand, Assistant Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Executive Director of Business Services Matt Foster, School Attorney Tom Lockman

Approval of Agenda

Member Bambenek moved that for agenda item 8.B Centennial High School Update the Board adopt the public comment procedures for Study Session Meetings outlined in Board Policy 270.15 which allows for public comment during discussion on a specific agenda item, which was seconded by Member Brown. The agenda was approved as amended. The motion carried on voice vote. Ayes 5. Nays 0.

Executive Session

Member Bambenek moved, with a second by Member Stuckey, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/2(c)(1), Security Procedures 120/2(c)(8), Student Discipline 120/2(c)(9) and Matters Relating to Individual Students 120/2(c)(10). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:02 p.m.

Guests

Representatives from CFT, local media and other interested persons

Reports: New Business

Choose Kindness Campaign: Dr. Judy Wiegand

The Choose Kindness Organization is devoted to bullying prevention. This organization is run by innovative, ambitious, and caring student leaders at Centennial High School. Members from the organization shared with the Board some of their bullying-prevention resources and showed their anti-bullying awareness video.

This was an informational item and no action was required by the Board.

Centennial High School Update: Greg Johnson

Greg Johnson provided an update to the Board regarding the details of the protest at Centennial High School on Wednesday, December 3, 2014. He also answered questions from the Board.

This was an informational item and no action was required by the Board.

Presentation of 2013-14 Audit by Baker Tilly: Matt Foster

Administration is pleased with the independent auditor's opinion on the 2013-14 financial statements. For the tenth straight year the District received a "clean" or unqualified opinion that the Financial Statements were prepared in accordance with Generally Accepted Accounting Principles. This is the best opinion that an audit client can receive.

The "clean" opinion will result in lower interest rates on bonded debt, which may be sold in the future. Rating agencies like Standard & Poor's and Moody's take the "unqualified" opinion into consideration when issuing a rating on a governmental unit. A positive audit equals a positive rating and, thus, lower interest rates.

This was an informational item and no action was required by the Board.

Action Agenda

Resolution – Abating Property Taxes for Levy Year 2014 (Pay Debt Service on Outstanding Bonds – Series 1997 & Series 2006B): Matt Foster

Member Bambenek moved, with a second by Member Brown to approve the Resolution – Abating Property Taxes for Levy Year 2014 (Pay Debt Service on Outstanding Bonds – Series 1997 & Series 2006B). The motion carried on roll call. Ayes 5. Nays 0.

The District committed to the District's residents that it would abate all of the principal and interest owed on the outstanding Bonds of the District previously issued for construction and renovation of Building purposes. This includes the Series 1997 and Series 2006B Bonds. This item was presented as a Discussion Item at the Board of Education meeting on November 10, 2014.

This Resolution confirms that the District will abate the property taxes levied as promised to District residents. The total amount of the abatement is \$2,837,205 (\$167,205 + \$2,670,000). This is required to secure Board signatures on the Abatement document so that it may be filed with the County Clerk prior to March 1, 2015.

Administration recommended approval of the Resolution Abating Property Taxes for 2014 for Bond Series 1997 & Series 2006B.

Resolution – Abating Property Taxes for Levy Year 2014 (Pay Debt Service on Outstanding Bonds – Series 2010A & Series 2010B): Matt Foster

Member Brown moved, with a second by Member Stuckey to approve the Resolution – Abating Property Taxes for Levy Year 2014 (Pay Debt Service on Outstanding Bonds – Series 2010A & Series 2010B). The motion carried on roll call. Ayes 5. Nays 0.

The District committed to the District's residents that it would abate all of the principal and interest owed on the outstanding Bonds of the District. This includes the Alternate Revenue Source Series 2010A and Series 2010B Bonds. This item was presented as a Discussion Item at the Board of Education meeting on November 10, 2014. In order to legally abate this property tax, the bond covenants require that the District illustrate that it has at least 125% coverage. The calculation was provided to the Board.

This Resolution confirms that the District will abate the property taxes levied. The total amount of the abatement is \$3,092,892.50. This is required to secure Board signatures on the Abatement document so that it may be filed with the County Clerk prior to March 1, 2015.

Administration recommended approval of the Resolution Abating Property Taxes for 2014 for Bond Series 2010A & Series 2010B.

Resolution – Abating Property Taxes for Levy Year 2014 (Pay Debt Service on Outstanding Bonds – Series 2010C & Series 2010D): Matt Foster

Member Bambenek moved, with a second by Member Brown to approve the Resolution – Abating Property Taxes for Levy Year 2014 (Pay Debt Service on Outstanding Bonds – Series 2010C & Series 2010D). The motion carried on roll call. Ayes 5. Nays 0.

The District committed to the District's residents that it would abate all of the principal and interest owed on the outstanding Bonds of the District. This includes the Alternate Revenue Source Series 2010C and Series 2010D Bonds. This item was presented as a Discussion Item at the Board of Education meeting on November 10, 2014. In order to legally abate this property tax, the bond covenants require that the District illustrate that it has at least 125% coverage. The calculation was provided to the Board.

This Resolution confirms that the District will abate the property taxes levied. The total amount of the abatement is \$1,944,502. This is required to secure Board signatures on the Abatement document so that it may be filed with the County Clerk prior to March 1, 2015.

Administration recommended approval of the Resolution Abating Property Taxes for 2014 for Bond Series 2010C & Series 2010D.

Adoption of Resolution for 2014 Tax Levy (2015-16 School Year): Matt Foster

Member Stuckey moved, with a second by Member Brown to approve the Adoption of Resolution for 2014 Tax Levy (2015-16 School Year). The motion carried on roll call. Ayes 5. Nays 0.

The Truth-in-Taxation Act requires that when a school district's proposed tax levy, as extended and less debt service, reflects an increase of more than 105% of the prior year's extension, the school district must publish a notice of such intent and hold a public hearing on the matter. The proposed 2014 Levy does not exceed the 2013 Levy by 105% and, therefore, neither a separate public hearing nor advertisement of a public hearing was necessary.

District EAV: The total EAV for this year is projected to be **\$1,946,112,005** and \$34,530,120 for new construction. The EAV last year was \$1,900,471,945.

Homeowner Impact: The anticipated tax rate for this year is 4.3441 which is an increase of 4 cents over last year's rate (after bond abatement). The average school tax bill for a homeowner with a \$100,000 home assessment this year will be \$1,448. This is a total increase of \$14.21 for a homeowner over the previous year with a \$100,000 home assessment.

The District was able to levy \$92,414,774 for this year which includes the amount necessary for bonds and interest payments. After we abate our 6 bonds, as in keeping with Our Promises Made Promises Kept commitment, the actual levy amount will fall to \$84,540,175. This amount is an increase of \$2,793,274 and is a 3.4% increase over the previous year's levy.

The total amount for bonds levied this year will be \$8,874,012 (*Before* abatement). The total amount abated for bonds, as in keeping with our commitment to Promises Made Promises Kept,

is \$7,874,599.50. The net amount of the bond levy will be \$999,413 for bonds (*After* abatement).

Approval of the 2014 Levy in December will provide the District with the potential to receive the allowable amount of property taxes after tax caps for a net amount of \$92,414,774 (which includes debt service).

Administration recommended the Board of Education approve the "Resolution Regarding the Estimated Taxes Necessary to be Levied for 2014".

Approval of Robeson Change Order #11: Matt Foster

Member Brown moved, with a second by Member Bambenek to approve Robeson Change Order #11. The motion carried on roll call. Ayes 5. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through August 2014. Please note that the total project contingency on this project is \$142,200.00, which leaves the current total at **-\$30,351.68**.

CHANGE ORDER NO. 11 (Phase 2 work)		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
COA 45	Unforeseen Field Condition: Changes in District Calendar (snow days) and Abatement Scope Increase (extension of abatement project time). Cost is for overtime to maintain to recover project schedule. This work was performed on a time and material not-to-exceed basis.	\$24,500.00
TOTAL CHANGE ORDER NO. 11:		\$24,500.00

The total of the change orders for Robeson is:

CHANGE ORDER	AMOUNT
Change Order No. 01 - 10	\$148,051.68
Change Order No. 11	\$24,500.00
TOTAL CHANGE ORDERS:	\$172,551.68

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Robeson totaling \$24,500.00.

Approval of Robeson Change Order No. 12: Matt Foster

Member Bambenek moved, with a second by Member Lee to approve Robeson Change Order No. 12. The motion carried on roll call. Ayes 5. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through August 2014.

Please note that the total project contingency on this project is \$142,200.00, which leaves the current total at **-\$36,274.47**.

CHANGE ORDER NO. 12 (Phase 2 work)		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
COA 48	Unforeseen Field Condition/Owner Request: Existing Storage 314 floor was originally scheduled to be left as-is. After clearing the room out, excessive carpet adhesive was found, so the floor was prepped and new concrete sealer applied.	\$839.92
COA 49	Unforeseen Field Condition/Owner Request: Add new strike to existing frame at door 322 to accommodate new mortise lockset.	\$556.92
COA 50	Unforeseen Field Condition /Drawing Coordination: Touch-up paint in classrooms where wiremold and other wall mounted items were removed after areas were already painted. Items were not in original scope due to either being concealed prior to demolition or not having been identified on the drawings.	\$3,498.25
COA 51	Code Issue: Add one additional smoke detector, add one additional fire strobe and relocate one existing smoke detector. Items were required in field by Fire Alarm Technician in order to achieve certification of system.	\$707.93
COA 53	Drawing Coordination: Cost for different door hardware due to the existing exterior boiler room door size incorrectly noted on the plans. Originally specified hardware to be handed over to District as attic stock.	\$319.77
TOTAL CHANGE ORDER NO. 12:		\$5,922.79

The total of the change orders for Robeson is:

CHANGE ORDER	AMOUNT
Change Order No. 01 - 11	\$172,551.68
Change Order No. 12	\$5,922.79
TOTAL CHANGE ORDERS:	\$178,474.47

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Robeson totaling \$5,922.79.

Approval of Kenwood Change Order No. 2: Matt Foster

Member Brown moved, with a second by Member Stuckey to approve Kenwood Change Order No. 2. The motion carried on roll call. Ayes 5. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through October 2014. Please note that the total project contingency on this project is \$279,114.00 which leaves the current total at **\$254,691.60**.

CHANGE ORDER NO. 02		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
COA 17	Unforeseen Field Condition: Revise fixture selection and conduit routing at Corridor C100 to resolve overhead conflicts with new and existing utilities.	\$1,143.22
COA 18	Unforeseen Field Condition: Credit for additional asbestos design services incurred by District due to asbestos disturbance caused by contractor.	-\$5,320.00
COA 19	Code Issue: Fire alarm revisions – add detectors and move strobes. Revisions per Third Party code review required by the ROE.	\$777.90
COA 20	Unforeseen Field Condition: Revise framing and add filler panels at three (3) cubbie areas in classrooms in order to maintain access to existing wall cleanouts.	\$369.12
COA 21	Code Issue: Cost for masons to extend partial height walls to deck to achieve rated walls at kiln room and electrical closet.	\$2,223.02
COA 22	Owner Request/Unforeseen Field Condition: Seal courtyard limestone sills at east courtyard. Post demolition of the existing corridor floor tile, a hard rain showed water infiltration from the courtyard into the corridor.	\$3,201.50
COA 24	Code Issue/Unforeseen Field Condition: Door louver credit. Switch to door undercuts due to door manufacturers not being able to provide rated wood doors with louvers cut in.	-\$432.72
COA 25	Unforeseen Field Condition: Switch to XIM UMA primer in existing building. Adhesion pull test failed using specified primer over existing substrates.	\$3,550.55
COA 26	Unforeseen Field Condition: Switch all corridor lights to surface mount. to resolve overhead conflicts and coordinate style with rest of facility.	\$1,469.85
COA 27	Unforeseen Field Condition: Repair ceilings and metal radiator trim damage by abatement contractor. Note: A credit back to the District will be processed through the abatement contract. Expected net zero cost to the District.	\$3,037.82
COA 28	Unforeseen Field Condition: Frame out around existing standpipe exposed post demolition in staff Toilet 156.	\$894.83
COA 29	Owner Request: Add additional data jacks to both conference rooms.	\$369.81
COA 30	Owner Request: Add data by kitchen in cafeteria wall for point of sale machine as requested by Food Service.	\$695.26
	TOTAL CHANGE ORDER NO. 02:	\$11,980.16

The total of the change orders for Kenwood is:

CHANGE ORDER	AMOUNT
Change Order No. 01	\$12,442.24
Change Order No. 02	\$11,980.16
TOTAL CHANGE ORDERS:	\$24,422.40

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Kenwood totaling \$11,980.16.

Bills and Treasurer's Report – November: Matt Foster

Member Brown moved, with a second by Member Stuckey to approve the Bills and Treasurer's Report – November. The motion carried on roll call. Ayes 5. Nays 0.

The Bills and Treasurer's Report – November were approved as presented.

Consent Agenda: Unfinished/New Business

Member Bambenek moved, with a second by Member Brown to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 5. Nays 0.

The following Consent Agenda items were approved:

Minutes of November 10, 2014 and November 17, 2014

The minutes of November 10, 2014 and November 17, 2014 were approved as presented.

Human Resource Changes

The Human Resource Changes were approved as presented.

Board Policy 725.01R Administrative Procedures for Academic Achievement – Grading: Tom Lockman

The revisions relate to the high school section of the Administrative Procedures on Grading. These revisions update the existing Administrative Procedures to better reflect current District practice and proposed changes relative to standards-based grading, reassessment opportunities, late work, credit recovery, and calculation of final grades.

Administration recommended approval of the policy changes.

Policy 502.01 – Transitional Return-to-Work Policy: Tom Lockman

This policy represents the District's effort to continue to update its Board Policy manual. This new policy is designed to provide a standard pathway for employee forced to miss work due to a work-related injury, to return to worker sooner as recovery allows. This policy establishes "transitional" work duties for injured employees who can perform meaningful work-related tasks for the District, until they are able to return to their full duties without restrictions.

By returning employees to active work, the District will save money paid out as Temporary Total Disability (TTD) payments. The exact amount saved would be determined by the nature and extent of employee injuries and the resulting ability to participate in this program.

Administration recommended approval of this policy.

2015 Centennial Summer Trip to Puerto Rico: Dr. Laura Taylor

The 2015 Centennial summer trip to Puerto Rico is an educational trip to study the culture, the history, and the Spanish Language through ACIS (American Council for International Studies). The eight day trip will take place June 10-17, 2015 and will include tours of El Yunque tropical rainforest, Arecibo Observatory, Fort San Cristóbal, Museo de Arte de Ponce, and Tibes Indian Ceremonial Park. While in Puerto Rico, students will also visit Guánica, Phosphorescent Bay, Río Camuy, and Hacienda Buena Vista Coffee Plantation. This trip will be an opportunity for students who study the Spanish language to practice their skills and learn more about Hispanic culture. Trip participants will return home with more confidence, honed critical thinking skills,

and a better sense for our place in the global community. This trip is designed to connect students with the people and culture of Puerto Rico through hands-on cultural connections.

No substitute teachers are required. The cost for each participant is \$3,010.00 (\$2,910.00 to those who enroll prior to April 1, 2015). The price includes:

- Roundtrip airfare
- Transportation around Puerto Rico
- ACIS Tour Manager
- Hotels
- Excursions, tours, and cultural activities
- 2 meals per day
- Basic protection plan insurance coverage

Each participant is responsible for the cost of the trip. Fundraising opportunities are available. No funding is needed for chaperones. Chaperones will pay out-of-pocket for trip expenses.

Administration recommended approval of the 2015 Centennial summer trip to Puerto Rico.

Donation – Robeson Books: Matt Foster

The donation submitted for the December 8, 2014 Board Meeting was for 650 Robeson Books from Robeson Publications valued at \$19,467.50.

This donation needed approval by the Board of Education as it was \$5,000 or more in value.

Administration recommended Board approval of the donation of 650 Robeson Books from Robeson Publications valued at \$19,467.50 for District staff.

Resolution to Give Written Notice of Reassignment & Reclassification – Brian Easter: Ken Kleber

The Resolution to Give Written Notice of Reassignment & Reclassification – Brian Easter was approved as presented.

Executive Session

Member Brown moved, with a second by Member Stuckey, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/2(c)(1), Security Procedures 120/2(c)(8), Student Discipline 120/2(c)(9), Matters Relating to Individual Students 120/2(c)(10). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 8:40 p.m.

Open Session

The Board convened into *Open Session* at 9:27 p.m.

Student Discipline

Member Stuckey moved, with a second by Member Lee, to expel student #570103 from Centennial High School for the remainder of the 2014-15 school year. He/she should be reassigned to READY for violating Conduct Codes #16 (Horseplay - severe) and #31 (Other Acts that Endanger) #34 (Weapon-Related Activities) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0.

12/8/2014 Regular Meeting

Member Stuckey moved, with a second by Member Lee, to expel student #201148 from Jefferson Middle School for the remainder of the 2014-15 school year and the entire 2015-16 school year. He/she should be reassigned to READY for violating Conduct Codes #18 (Physical Confrontation with Staff) and #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 4. Nays 0. Abst. 1. Member Brown abstained.

Member Stuckey moved, with a second by Member Lee, to expel student #550495 from Centennial High School for the remainder of the 2014-15 school year. He/she should be reassigned to READY for violating Conduct Codes #16 (Horseplay - severe) and #31 (Other Acts that Endanger) #34 (Weapon-Related Activities) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0.

Adjournment

There being no further business, Member Bambenek moved, with a second by Member Stuckey, to adjourn the meeting at 9:30 p.m. The motion carried on voice vote.

Board Approved: January 12, 2015