

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
February 10, 2014 within the Boundaries of Said District**

Regular Meeting

Board President Laurie Bonnett called the Regular Meeting of the Board to order at 5:32 p.m.

Board Members Present

Laurie Bonnett, Jamar Brown, Kristine Chalifoux, Ileana Saveley, Lynn Stuckey

Board Members Absent

Kerris Lee

Staff Members Present

Superintendent Judy Wiegand, Assistant Superintendent Laura Taylor, Assistant Superintendent Angela Smith, Assistant Superintendent Susan Zola, Executive Director of Human Resources Ken Kleber, School Attorney Tom Lockman, Executive Director of Business Services Matt Foster

Approval of Agenda

Member Brown moved, with a second by Member Chalifoux to remove item 9D. Resolution – Sale of Property at 402 N. Randolph from the agenda. Member Chalifoux moved, with a second by Member Brown, to approve the agenda as amended. The motion carried on voice vote. Ayes 5. Nays 0.

Executive Session

Member Chalifoux moved, with a second by Member Brown, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Property Acquisitions/Lease Purchase 120/(c)(5), Student Discipline 120/(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:04 p.m.

Guests

Representatives from CFT, local media and other interested persons

Reports: New Business

Promises Made, Promises Kept: Matt Foster

To continue the District's strict stewardship and transparency with the community, a "Promises Made, Promises Kept" committee was created to monitor all expenditures from the bond proceeds that we made possible from the County 1% sales tax. Community membership is an important part of the committee's purpose. The committee has been tasked with monitoring the funds that have been deposited into a separate "capital project" account from the District's general funds. These funds must go toward acquiring land, renovating buildings or constructing new schools. The report outlined committee membership, meetings, and methods utilized to monitor the District's use of the 1% sales tax revenues.

This was an informational item and no action was required by the Board.

District Technology Plan: Dave Hohman

Every three years the Champaign Unit 4 School District is required to submit a technology plan to the Illinois State Board of Education. The plan needs local school board approval before submission to the state. The plan will go to the Board for approval at the February 24th Board of Education Meeting.

There are items in the plan that would indicate additional staff members are needed, however, the approval of this plan does not commit the District to any changes. Board approval will be needed for major changes in the future.

This was an informational item and no action was required by the Board.

Action Agenda: New Business

Ten-Year Health/Life Safety Re-Survey: Matt Foster

Member Stuckey moved, with a second by Member Chalifoux to approve the Ten-Year Health/Life Safety Re-Survey. The motion carried on roll call. Ayes 5. Nays 0.

The Illinois State Board of Education (ISBE) requires each school district to complete a re-inspection of all their facilities at least once every ten years. The inspection is to be completed by a certified architect or engineer in compliance with the current Health/Life Safety (HLS) Code of the State of Illinois.

Earlier this school year, the Board of Education approved hiring BLDD Architects for Ten-Year Health Life Safety Survey Report services. Mark Ritz and his team have been working to prepare the document that the Board of Education must first approve before it is submitted to ISBE.

BLDD Architects will provide the District an executive summary of their inspection process and their findings. Costs will be limited to those projects identified in the survey as required for Health/Life Safety and limited to available District resources. Any facility projects identified and approved through the survey are authorized by ISBE to be paid for from funds generated specifically for Health/Life Safety.

Administration recommended the Board of Education accept the Ten Year Re-Survey as submitted by BLDD Architects and forward to ISBE for funding authority.

Bills and Treasurer's Report – January: Matt Foster

Member Brown moved, with a second by Member Chalifoux to approve the Bills and Treasurer's Report – January. The motion carried on roll call. Ayes 5. Nays 0.

The Bills and Treasurer's Report was approved as presented.

Resolution – Sale of Property at 203 S. Fifth Street: Matt Foster

Member Stuckey moved, with a second by Member Brown to approve the Resolution – Sale of Property at 203 S. Fifth Street. The motion carried on roll call. Ayes 5. Nays 0.

Real estate at 203 S Fifth in Champaign, Illinois (former Marquette School) is no longer used for school purposes and has become unnecessary, unsuitable and inconvenient for use as a school and unnecessary for use of this School District. It is in the best interest of the District that the property be sold in accordance with Section 5-22 of the School Code as set forth in 105 ILCS

5/5-22 at a public sale. The gross purchase price for the sale of 203 S Fifth should be at least \$1,900,000.00.

Administration recommended Board approval of the Resolution Directing the Sale of 203 S Fifth.

Resolution – Sale of Property at 402 N. Randolph: Matt Foster

This item was removed from the agenda.

240 Board Member Conflict of Interest: Ken Kleber

Member Brown moved, with a second by Member Stuckey to approve Policy 240 Board Member Conflict of Interest. The motion carried on roll call. Ayes 5. Nays 0.

This policy represents the District's effort to continue to update its Board Policy manual. This policy update includes additional language regarding conflicts of interest for current and former Board Members.

Administration recommended approval of this policy.

Consent Agenda: Unfinished/New Business

Member Saveley moved, with a second by Member Brown to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 5. Nays 0

The following Consent Agenda items were approved:

Revised Resolution Authorizing Sale of Used Vehicles: Matt Foster

The O & M Department and Transportation Department have used vehicles that are no longer being used. A Board Resolution is required in order to sell this surplus property by bid. The resolution was revised to update the vehicle information to be sold.

The proceeds from the sale of the used equipment will be credited back to the O & M and Transportation Fund.

Administration recommended that the Board approve the revised Resolution to sell the surplus used vehicles to the highest bidder.

2014-15 Proposed School Calendars: Maria Alanis

A committee comprised of parents, teachers, support staff, principals, and District administrators met throughout the current school year to develop the 2014-15 school calendars.

Using parameters established by the Illinois State Board of Education and District-specific considerations, the committee developed the proposed calendars. The considerations and parameters include:

- Attention to factors that promote positive learning and work environments for students and staff members, respectively (e.g., continuity of instructional time, state testing, etc.).
- Holding semester exams and the end of the first semester, before winter break.
- Adherence to contract language relative to the design of the school calendars.
- Alignment of the Regular and Balanced calendars to allow all District staff members to participate together in professional development on designated Institute days or District school improvement days.
- Placement of the fall and spring holidays to ensure sensitivity to families traveling over designated holiday breaks and/or to other variables.

- Alignment of the District's spring break with the University of Illinois' spring break.

A fundamental goal in the development of the District calendars is to incorporate the maximum amount of considerations into a well-designed calendar that meets the needs of the majority of the diverse stakeholders served by Champaign Unit School District #4.

There are no foreseen ADA implications that can impact District funding by the State of Illinois.

Administration recommended that the Board of Education approve the proposed 2014-15 school calendars.

720.25 Teen Dating Violence: Tom Lockman

This policy represents the District's effort to continue to update its Board Policy manual. This new policy is being implemented due to legislation passed by the Illinois General Assembly, signed by Governor Quinn last year, which is designed to educate students on teen dating violence and the available resources. The policy is intended to help ensure that every student has the right to a safe learning environment and to reflect the District's commitment to student safety.

Administration recommended approval of this policy.

500.26 General Personnel – Suspension with Pay: Ken Kleber

This policy represents the District's effort to continue to update its Board Policy manual. This policy update includes additional language affirmatively confirming the Superintendent's ability to temporarily reassign an employee to paid administrative leave pending investigation of any potential disciplinary matter and that such reassignment is not a suspension under this policy.

Administration recommended approval of this policy.

520.09 Professional Personnel – Salary and Compensation: Ken Kleber

This policy represents the District's effort to continue to update its Board Policy manual. This policy update revises the existing terminology concerning Remediation and Professional Development Plans in determining eligibility for raises.

Administration recommended approval of this policy.

High School 2014 Spring Trip to Costa Rica: Dr. Laura Taylor

While the primary part of the trip is conducted in the native language of Spanish, the 2014 Spring Trip to Costa Rica is available to all Central and Centennial students who demonstrate a strong interest in languages, cultures, and history. Additional areas of interest for students include: Environmental Science, Biodiversity and the Ecosystem, Tourism studies, and International Relations. A student may be a freshman; however, a conference with the teacher and parents/guardians is necessary to determine student maturity and motivation for travel. The rationale for the trip is to allow students the opportunity to experience the culture, to communicate in the language whenever possible, and to explore the incredible sights that Costa Rica has to offer. Students will leave the country with a deeper understanding of the importance of nature conservation and differing ecosystems. They will be exposed to both the history of the country and its people.

The cost for each participant is \$3,250.00. Each participant is responsible for the cost of the trip. Substitutes for two teachers will be needed for Monday, March 31, 2014.

Administration recommended approval of the High School Spring Trip to Costa Rica.

Central High School 2014 Spring Trip to France: Dr. Laura Taylor

The 2014 Spring Trip to France is available to all Central students. The rationale for the trip is to allow students the opportunity to experience the French culture, to communicate in French, and to explore the incredible sights that France has to offer. Students will be introduced to several monuments, castles, and historic cities as well as have the opportunity to sample many different types of French food. Students will be expected to speak and use the French language with native people as well as with other students on the trip. Central students will leave France with a deeper understanding of the language, the culture, and the French daily life. They will be exposed to both the history of the country and its people.

The cost for each participant is \$3,737.00. Each participant is responsible for the cost of the trip. No substitute teachers are required.

Administration recommended approval of the Central High School Spring Trip to France.

Minutes of January 13, 2014, January 22, 2014 and January 27, 2014

The minutes were approved as presented.

Closed Session Minutes: July, 2013 – December, 2013

The closed session minutes were approved as presented.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Student Discipline

Member Chalifoux moved, with a second by Member Saveley, to expel student #206203 from Jefferson Middle School for the remainder of the 2013-14 school year and attend READY summer school. He/she should be reassigned to READY for violating Conduct Code #25 (Threats to/Intimidation of Students) and #34 (Weapon-Related Activities) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0.

Executive Session

Member Brown moved, with a second by Member Stuckey, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Selection of a Person to Fill a Public Office 120/2(c) (3), Property Acquisitions/Lease Purchase 120/(c)(5), Student Discipline 120/(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 7:41 p.m.

Open Session

The Board convened into *Open Session* at 7:45 p.m.

2/10/2014 Regular Meeting

Adjournment

There being no further business, Member Chalifoux moved, with a second by Member Stuckey, to adjourn the meeting at 8:46 p.m. The motion carried on voice vote.

Board Approved: March 10, 2014