

**Minutes of the REGULAR Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
June 13, 2016 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:30 p.m.

**Board Members Present**

Amy Armstrong, Gianina Baker, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

**Staff Members Present**

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Executive Director of Operations Matt Foster, Chief Financial and Legal Officer Tom Lockman

**Approval of Agenda**

Item 10J. FY17 District Depositories was moved to the Action Agenda. Member Shannon moved, with a second by Member Westfield to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

**Executive Session**

Member Shannon moved, with a second by Member Baker, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2) and Student Discipline 120/2(c)(9) and Board Self-Evaluation 120/2(c)(16). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

**Open Session**

The Board convened into *Open Session* at 6:00 p.m.

**Guests**

Representatives from CFT, local media and other interested persons

**Action Agenda: New Business**

Administrative Appointment – Alternative to Suspension (ACTIONS) Program Administrator: Ken Kleber

Member Shannon moved, with a second by Member Richards to approve the Administrative Appointment – Alternative to Suspension (ACTIONS) Program Administrator. The motion carried on roll call. Ayes 7. Nays 0.

The position of ACTIONS Program Administrator was advertised through the District's website and the Illinois Association of School Administrators' website. Six candidates were interviewed by a team of District administrators and ACTIONS Program licensed and classified staff representatives. Ms. Jill Matthews-Johnson was selected as the most outstanding candidate.

Ms. Matthews-Johnson currently serves Unit 4 Schools as an Assistant Principal at Garden Hills Elementary (2014-2016). She has also served Garden Hills as Interim Dean of Students (2013-2014). Prior to joining Unit 4 Schools, Ms. Matthews-Johnson was a Technical Assistance Coordinator with the Illinois Positive Behavior Interventions and Supports (PBIS) Network (2005-2013). In that role, she worked closely with Champaign Unit 4 campuses. Prior to her

work with PBIS, Ms. Johnson served Unit 4 schools as a School Social Worker at Barkstall Elementary and as a School Social Worker in Danville, Illinois. Ms. Johnson also currently serves as an Adjunct Faculty member at the University of Illinois.

Ms. Johnson holds a Bachelor's Degree in Social Work (1996), a Master's Degree in School Social Work (1998), and a Master's Degree in Educational Policy, Organization, and Leadership (2014), all from the University of Illinois at Urbana-Champaign.

The effective date of Ms. Matthews-Johnson's employment is July 1, 2016. With this approval, the ACTIONS Administrator position will now be a 260 days/year position. The recommended salary is \$75,384, plus all appropriate Board-approved administrator fringe benefits. Upon finalization of a new administrative salary table, Ms. Matthews-Johnson's salary for the 2016-2017 school year will be adjusted in accordance with established District procedure. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Jill Matthews-Johnson as the Alternative to Suspension (ACTIONS) Program Administrator effective July 1, 2016 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Executive Director of Student, Family, and Community Supports:  
Ken Kleber

Member Westfield moved, with a second by Member Stuckey to approve the Administrative Appointment – Executive Director of Student, Family, and Community Supports. The motion carried on roll call. Ayes 7. Nays 0.

The position of Executive Director of Student, Family & Community Supports was advertised through the District's website and the Illinois Association of Schools Administrators' website. Two (2) candidates were interviewed for the position by a team of District administration, licensed and classified staff representatives, and community stakeholder representatives. Mr. Theodis (Tony) Maltbia was selected as the most outstanding candidate.

Mr. Maltbia currently serves Unit 4 Schools as the administrator for the Novak Academy. He has held this position since July 2014. Prior to this administrative role, Mr. Maltbia served as an Assistant Principal with Centennial High School during the 2013-2014 school year. He has also served Unit 4 as a Special Education Teacher at Centennial High School for four years and as Dean of Students at Columbia and Central High School for one year. Outside administrative experience includes Director of Sikeston Career and Technical Center (Sikeston, Missouri) for one year, Principal of Cairo Junior/Senior High School for two years, and Director/Instructor for New Madrid County R-1 Alternative School (New Madrid, Missouri) for two years.

Mr. Maltbia holds a Bachelor's degree in Education from Southeast Missouri State University (2004), a Master of Arts in Special Education from Oakland City University, Indiana (2005), and a Master of Administration in Educational Leadership from Southern Illinois University-Carbondale (2007). He is currently pursuing his Ed.S. at Eastern Illinois University and is scheduled for completion in December 2017.

The effective date of Mr. Maltbia's appointment as Executive Director of Student, Family & Community Supports is July 1, 2016. The recommended salary for Mr. Maltbia is \$96,534, plus all appropriate Board-approved administrator benefits. Upon finalization of a new administrative salary table, Mr. Maltbia's salary for the 2016-2017 school year will be adjusted in accordance with established District procedure. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Theodis Maltbia as Executive Director of Student, Family & Community Supports effective July 1, 2016 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Assistant Principal of International Prep Academy: Ken Kleber  
Member Shannon moved, with a second by Member Richards to approve the Administrative Appointment – Assistant Principal of International Prep Academy. The motion carried on roll call. Ayes 6. Nays 0. Abst. 1. Member Westfield abstained.

The position of Assistant Principal at International Prep Academy was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Eight (8) people were interviewed by a team of District administration, licensed staff representatives and support staff representatives. Ms. Charity Bundren was selected as the most outstanding candidate.

Ms. Bundren joined Unit 4 on July 1, 2015 as the Assistant Principal of Kenwood Elementary for the 2015-2016 School Year. Prior to joining Unit 4, she served Urbana Unit 116 Schools as a Second Grade Teacher assigned to Martin Luther King, Jr. Elementary School (2009-2015). Ms. Bundren has also held assignments as a 1<sup>st</sup> Grade/Reading Teacher with Bethalto Schools in Bethalto, Illinois (2008-2009), a 3<sup>rd</sup> Grade Teacher (2004-2006) and an 8<sup>th</sup> Grade Language Arts Teacher (2002-2004) with Rantoul Schools in Rantoul, Illinois, and a 3<sup>rd</sup> Grade Teacher with Charleston Schools in Charleston, Missouri (2001-2002).

Ms. Bundren holds a Bachelor of Arts degree in Elementary Education from Southern Illinois University-Carbondale (2001), and a Master of Science degree in Educational Leadership from Eastern Illinois University (2011).

The effective date of Ms. Bundren's appointment at IPA is August 1, 2016. This is a 215 days/year position. Since Ms. Bundren already serves the District as an Assistant Principal, she will retain her current annual salary until the Board of Education approves administrative raises for the 2016-2017 school term. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Charity Bundren as Assistant Principal of the International Prep Academy effective August 1, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Director of Human Resources Development: Ken Kleber  
Member Armstrong moved, with a second by Member Kloeppel to approve the Administrative Appointment – Director of Human Resources Development. The motion carried on roll call. Ayes 7. Nays 0.

The position of Director of Human Resources Development was advertised through the District's website, the Illinois Association of Schools Administrators' website, the American Association of School Personnel Administrators' Career Center and Indeed.com. Nine (9) candidates were interviewed for the position by a team of District administration, licensed staff representatives, classified staff representatives, and District Support Personnel representatives. Mr. Daniel (Dan) Casillas was selected as the most outstanding candidate.

Mr. Casillas currently serves as Principal of Prairie Central High School in Fairbury, Illinois. He has held this position for the past seven school terms (2009-present). Prior to his role as Principal with Prairie Central, Mr. Casillas served that building as Assistant Principal for one

school term (2008-2009). Mr. Casillas's other administrative experience includes serving Hononegah Community High School in Rockton, Illinois as Assistant Principal (2007-2008). Mr. Casillas began his career in education in 2001 as a Special Education teacher with Hononegah Community High School. In addition to these roles, Mr. Casillas has coached a number of sports at the community, high school, and college levels.

Mr. Casillas holds a Bachelor's Degree in Education Studies from Beloit College in Beloit, Wisconsin (1999), a Master of Education in Special Education from the University of Illinois at Urbana-Champaign (2001), and a Master of Science in Administration from Northern Illinois University (2006). He is currently pursuing his Ed.S. with Northern Illinois University and is scheduled for completion in May 2017.

The effective date of Mr. Casillas appointment as Director of Human Resources Development is July 1, 2016. The recommended salary for Mr. Casillas is \$96,534, plus all appropriate Board-approved administrator benefits. Upon finalization of a new administrative salary table, Mr. Casillas salary for the 2016-2017 school year will be adjusted in accordance with established District procedure. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Dan Casillas as Director Human Resources Development effective July 1, 2016 at the above-listed salary and appropriate fringe benefits.

CFT Request for Additional Sick Leave: Ken Kleber

Member Westfield moved, with a second by Member Shannon to approve the CFT Request for Additional Sick Leave. The motion carried on roll call. Ayes 7. Nays 0.

Pursuant to the Champaign Federation of Teachers Collective Bargaining Agreement, Article VII Section C.3, the Board may in its sole discretion, at the request of the CFT, grant a teacher up to 25 days of sick leave over and above that accumulated by a teacher. Two hundred cumulative days shall be available. CFT has submitted its requests for the year. District Administration recommended approval of the following request: 63.43 days (444.01 hours)

Each teacher is reimbursed in the dollar amount of his or her calculated daily rate of pay times the number of days granted for additional sick leave. This amount is added to their final paycheck for the school year. The total cost in dollars for reimbursed sick leave is approximately \$20,491.03, plus Board-paid TRS contributions in the amount of approximately \$1,926.16. Additionally, the estimated cost to supply substitute teachers is approximately \$7,627.83, including employer paid TRS, THIS, and Medicare.

Administration recommended that the Board of Education approve these requests for additional sick days.

FY17 District Depositories: Tom Lockman

Member Armstrong moved, with a second by Member Baker to approve the FY17 District Depositories. The motion carried on roll call. Ayes 6. Nays 0. Member Stuckey was not present for the vote.

Annually, the Board needs to formally approve depositories used for financial activities of the District. One local bank (First Midwest Bank) serves as the main depository for the District, with other local banks being used when investments are made. The State channels payments to the

District through First Midwest Bank and The Illinois Funds. For fiscal year 2016-17, the following financial institutions may be used for financial activities:

Busey Bank	Heartland Bank
Centrue Bank	The Illinois Funds
Chase	Illinois Metropolitan Investment Fund (IMET)
Commerce Bank	ISDLAF (Illinois Liquid Asset Fund)
First Bank of Savoy	Multi-Bank
First Federal Savings Bank	PNC
First Mid-Illinois Bank & Trust	Regions Bank
First Midwest Bank	

As funds become available for investment purposes, the District's Executive Director of Business Services solicits bids from these banking institutions to secure the best interest rates on Certificates of Deposits, Treasury Notes and Commercial Paper. All transactions are in compliance with the Board's policy (410.04) for the investment of District funds.

Administration recommended Board approval of the financial institutions outlined above to be used as direct depositories for District funds for fiscal year 2016-17.

### **Reports: New Business**

#### 2016-17 Goals and Indicators: Dr. Judy Wiegand

Research (Marzano,McRel) indicates that effective superintendents must focus on: collaborative goal setting, non-negotiable goals for achievement and instruction, use of resources to support achievement and instruction, monitoring goals for achievement and instruction, and a defined autonomy and relationship with the schools.

All of the above components are in place as evidenced by goals and indicators that have been set by the Board. Having District defined, common goals, along with a system of accountability has allowed for a tight alignment. Performance evaluations for all central office and building administrative staff are directly connected to the goals and indicators set by the Board. Having defined autonomy allows us to have an effective balance of centralized direction while allowing building level administration the freedom to respond effectively and efficiently to their students and families.

Administration shared with the Board of Education proposed Goals and Indicators for the 2016-17 school year. Assessment/evaluation is ongoing with a summative report provided to the Board in April, 2017.

This was an informational item and no action was required by the Board.

#### Tier Two Facilities Committee Report: Steve Carter

The Board approved the creation of a Special Board Committee (Policy 255) to assist in the development of a facility plan. The committee consisted of two tiers, with Tier One providing information on needed improvements at the elementary, middle, and high school levels. The Tier Two Committee was charged to discuss possible options on how best to support the capacity and programming needs at all levels presented by Tier One. Facilitator Steve Carter presented a final report highlighting recommendations to the Board of Education. The link to the final report is: <http://facilityplanning.champaignschools.org/sites/planning/files/TierTwo-Final%20Report%20-%20Final%20Final%20Web.pdf>

Tier Two Committee Membership:

Board of Education: Chris Kloeppel and Amy Armstrong  
City of Champaign: Paul Faraci, Will Kyles and Clarissa Fourman  
Champaign Park District: Tim McMahon, Craig Hayes and Jane Solon  
Village of Savoy: R. Dee Shonkwiler  
MTD: Brad Diel  
Champaign County Chamber of Commerce: Laura Weis  
Economic Development Council: Craig Rost and Carly McCrory  
Black Chamber of Commerce: Jamar Brown  
At Large Members: Sam Banks, Laura Berg, Luz Murillo, Alan Nudo, Jewell White  
Facilitator: Steve Carter

This was an informational item and no action was required by the Board.

Policy 405.07 – Budget – Implementation: Tom Lockman

This Policy update represents the District's effort to continue to update its Board Policy manual. The updates to this policy reflect clarifications around the District's practice and approach relative to maintenance of appropriate fund balances.

Administration recommended approval of this policy change at the July 11, 2016 Board of Education meeting.

This was an informational item and no action was required by the Board.

**Consent Agenda: Unfinished/New Business**

Member Shannon moved, with a second by Member Westfield to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Community Survey Services: Stephanie Stuart

The Champaign School District sought statements of qualification for community research firms to conduct one or more community surveys or engagement activities to gather community sentiments, opinions, and ideas on the current Unit 4 school facilities as well as proposed plans under consideration by the Board of Education. Three firms submitted statements of qualification and were interviewed by a team of District Administrators and a Board of Education representative. Unicom ARC was selected as the most outstanding firm. The cost for survey services is \$22,750.

Administration recommended approval of Unicom ARC as the selected survey firm.

Student Code of Conduct 2016-17: Orlando Thomas

The Discipline Equity/Advisory (DEA) Committee held meetings during the months of January-April for the purpose of revising the District's Student Code of Conduct for the 2016-17 school year. The Student Code of Conduct is one of the foundational components of our district-wide behavior management plan. The Code consists of an informational section that provides an overview of the tenets of Unit 4's Student Code of Conduct, elementary and secondary sections that discuss disciplinary violations and consequences, elementary and secondary glossaries, and sections that cover transportation issues, administrative procedures regarding substance abuse, search and seizure, student discipline, harassment, electronic network access, electronic device use, publication restrictions, and student tardiness (high school).

This year a great deal of time was spent reviewing the Student Code of Conduct in light of Senate Bill 100, which goes into effect next school year. SB 100 represents the strongest and most comprehensive effort ever made to address the causes and consequences of the “school-to-prison pipeline.” A fact sheet about SB 100 from the VOYCE (Voices of Youth in Chicago Education) website, the group that led the effort to pass SB 100, has been included in the Code.

In addition, a “menu” of interventions has been added as an additional column to the elementary and secondary consequence sections. This list provides teachers and administrators with disciplinary alternatives that dovetail nicely with SB 100’s goal of keeping students in school and on task learning.

Staff development will be provided to building administrators and campus personnel, including new teachers, substitute teachers, and bus drivers during the month of August prior to the beginning of the 2016-17 school year. Additionally, staff development will take place throughout the school year on an as-needed basis.

Each year in the spring semester, the Discipline Equity/Advisory Committee, comprised of CFT and CESP representatives, parents, Board members, and district-level administrators, reviews and revises the Student Code of Conduct for submission to the Board of Education for its approval. The proposed changes have been reviewed by Jennifer Smith, attorney. Cost for mailing is approximately \$1,935.

Administration recommended that the 2016-17 Code of Conduct be approved.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Settlement Agreement & Release – Rose Harmon: Ken Kleber

The Settlement Agreement & Release was approved as presented.

Bills and Treasurer’s Report – April: Tom Lockman

The Bills and Treasurer’s Report – April was approved as presented.

Minutes of May 9, 2016, May 16, 2016 and May 23, 2016

The minutes were approved as presented.

Resolution Authorizing Legal Representative to File Request to Intervene in Property Tax

Appeal Board Matters: Tom Lockman

As the District may seek to intervene in individual property tax appeals, it was necessary for the Board of Education to authorize a resolution for a legal representative to proceed with such an intervention. The District has engaged Dodd & Maatuka to proceed with these interventions on the District’s behalf.

Administration recommended approval of this resolution.

Continuing Appropriations for FY17: Tom Lockman

Since the FY17 budget will not be adopted on July 1, 2016, the Board of Education needs to authorize the District to expend funds in order to cover the costs of salaries, material and supplies until adopted.

Payments for expenses will not exceed appropriate levels based on the previous year’s adopted budget.

Administration recommended Board approval for the District to continue to pay expenses until the FY17 budget is adopted in September 2016.

FY17 District Depositories: Tom Lockman

This item was moved to the Action Agenda.

Resolution – Prevailing Wage Rates: Tom Lockman

According to 820 ILCS 130/9, the Prevailing Wage Act requires all public bodies to annually, during the month of June, investigate and ascertain the prevailing rate of wages established for various crafts of this area, with such information to be made available for inspection by any interested party. Prevailing wage rates for Champaign County have been secured from the Illinois Department of Labor and the appropriate resolution was prepared.

When specifications are drawn for contractual services on construction type jobs, the Prevailing Wage Rates will be a part of the general conditions in the respective bid specifications.

Administration recommended Board approval of the Resolution ascertaining and determining prevailing wage rates, and further, that the Business Office will be directed to advertise and file with the State Index Department, a copy of said resolution as required by the Prevailing Wage Act.

RFP – Office Computers 2016: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping our buildings with effective technology tools that support 21<sup>st</sup> century schools. All office computers must be capable of running the latest software, web tools, and student information systems. Each office computer will be replaced every 4 years. These 160 computers will replace close to 1/2 of the computers in our District that are used in office spaces.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on May 24<sup>th</sup>, 2016, to vendors inviting the submission of sealed bids for 160 laptop computers and setup service for all computers. The invitation and specifications for the RFP were also posted on the District’s website. RFPs were received from 9 companies and were opened on June 8<sup>th</sup>, 2016 with the following results:

<b>Company</b>	<b>160 New Desktops</b>	<b>Service for 160 New DeskTops</b>	<b>Grand Total</b>
Hypertech USA Inc. (dba Hypertech Direct)	\$95,840.00	Included	\$95,840.00
JPK Micro Supply, Inc.	\$63,680.00	Included	\$63,680.00
Office Depot Inc.	\$85,475.20	\$1,814.40	\$87,289.60
OM Office Supplies Inc.	\$87,680.00	\$4,000.00	\$91,680.00
Riverside Technologies, Inc.	\$84,480.00	\$1,280.00	\$85,760.00
Saitech Inc.	\$124,017.60	Included	\$124,017.60



SHI International Option A	\$92,320.00	\$1,360.00	\$93,680.00
SHI International Option B	\$84,960.00	\$1,360.00	\$86,320.00
Systems Solutions Inc.	\$97,280.00	\$1,680.00	\$98,960.00
Y and S Tech Option B	\$90,050.45	\$880.00	\$90,930.45
Y and S Tech Option A	\$101,645.65	\$880.00	\$102,525.65

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

Administration recommended the RFP for the desktop computers and the laptops be awarded to SHI International option A. (Option B did not include the correct video driver). The total cost of \$93,680.00 will be come from the Educational Technology Budget.

RFP – Student Chromebooks 2016: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping the District with effective instructional technology tools that support 21<sup>st</sup> century teaching and learning. A key part of this commitment to being Future Ready is the systematic addition of addition student devices that will eventually support a 1:1 environment. These Chromebook carts will go to all 5th grade classrooms, 30 1:1 pilot classrooms at the middle schools, and 22 1:1 pilot classrooms at the high schools.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on May 24<sup>th</sup>, 2016, to vendors inviting the submission of sealed RFPs for 2522 Dell Chromebooks, management licenses, 89 carts, and setup service. The invitation and specifications for the RFP were also posted on the District’s website. RFPs were received from 3 companies and were opened on June 8<sup>th</sup>, 2016 with the following results:

Company	2,522 New Dell Chromebook	2522 ACAD Google ChromeOS Management and Licenses	Service 2522 New Dell Chromebook 11 Computers	89 New Spectrum Cloud 32 Chromebook Carts	Service for 89 New Spectrum Cloud 32 Chromebook Carts	Grand Total
Hypertech USA	\$522,054.00	\$60,528.00	\$12,610.00	\$114,365.00	\$2,225.00	\$711,782.00
Office Depot, Inc.	\$561,548.52	\$60,780.20	\$25,850.50			\$648,179.22
SHI Internationa l Corp.	\$506,922.00	\$63,050.00	\$30,264.00	\$92,471.00	\$3,560.00	\$696,267.00

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

It was recommended the RFP for the desktop computers and the laptops be awarded to SHI International Corp. The total cost of \$696,267.00 will be come from the Educational Technology Budget.

Additional staffing needs will be discussed this year as the District Technology Planning Committee works on a long range plan for technology in the District.

It was recommended the RFP for the Chromebooks carts and service be awarded to SHI International Corp.

RFP – Classroom Computers 2016: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping our buildings with effective instructional technology tools that support 21<sup>st</sup> century teaching and learning. All classroom computers must be capable of running the latest software, web tools, and educational peripheral devices (SMART Board, Document cameras etc.) Each classroom computer will be replaced every 4 years. These 225 computers will replace approximately 1/4 of the computers in our District that are used as classroom computers.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on May 24<sup>th</sup>, 2016, to vendors inviting the submission of sealed bids for 225 laptop computers and setup service for all computers. The invitation and specifications for the RFP were also posted on the District’s website. RFPs were received from 7 companies and were opened on June 8<sup>th</sup>, 2016 with the following results:

Company Name	225 Laptops	Service for 225	Asset Labels	Grand Total
Hyper Tech USA, Inc. (dba Hypertec Direct)	\$150,700.00	\$2,200.00		\$152,900.00
SAI Tech Inc.				\$238,392.00
SHI International Corp.	\$128,920.00	\$1,870.00		\$130,790.00
Systems Solutions Inc.	\$147,180.00	\$2,310.00		\$149,490.00
Riverside Technology, Inc.				
Tierney	\$138,380.00		\$1,760.00	\$140,140.00
Y & S Technology	\$138,573.60	\$1,210.00		\$139,783.60

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

It was recommended the RFP for the desktop computers and the laptops be awarded to SHI International Corp. The total cost of \$130,790.00 will be come from the Educational Technology Budget.

Bid – Warehouse/Custodial Supplies: Tom Lockman

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bidding process, invitations to bid were mailed to 41 vendors, posted on the District’s website and advertised in the News-Gazette. Bids were received from 16 vendors (one female or minority owned, one female owned and four small businesses) and opened on May 5, 2016.

Staff recommended the item-by-item award of custodial supplies to the following lowest qualified bidders:

AFP Industries, Inc.	\$4,027.70
CDC Paper and Janitor Supply	8,457.00
Central Supply	560.00
Dutch Hollow Supplies	109.50
Genesis II, Inc.	2,777.28
HP Products Corporation	1,677.20
Interboro Packaging	1,152.00
Martin One Source	1,319.40
Pyramid School Products	2,729.10
Quill Corporation	<u>527.04</u>
	\$23,336.22

Initial costs will be charged to the District’s warehouse inventory account. As custodial supplies are ordered, the appropriate expenditure account will be charged.

Administration recommended that the Board of Education approve the custodial supply bids be awarded to the lowest qualified bidders, totaling \$23,336.22. Fewer quantities were bid this year compared to last year. Last year’s bid totaled \$38,885.66.

Bid – Petroleum Products: Tom Lockman

Board Policy states that bids will be solicited when items are expected to exceed a total of \$25,000.

Requests were sent to four vendors, posted on the District’s website and advertised in the News-Gazette. Bids were received from two companies which were opened on May 18, 2016. The low bid for diesel fuel, blended fuel, regular unleaded and propane was from Illini FS and the low bid for alternate bio-diesel products was from Petroleum Traders Corporation. The cost for all fuels will be paid from the Transportation Budget in 2016-17.

Administration recommended Board approval of the bid for diesel fuel, blended fuel, regular unleaded, propane, detergent oil, heavy duty oil, automatic transmission fluid and anti-freeze to Illini FS and bio-diesel fuel #2 and bio blended diesel fuel to Petroleum Traders Corporation.

Resolution – Appointment of School Treasurer: Tom Lockman

The Illinois School Code requires that the Board of Education appoint a school treasurer. The Code requires that the treasurer be properly bonded and that these bonds be filed in the Office of the Regional Superintendent of Schools by September 1 of each year.

Administration recommended Board approval of the resolution to appoint Thomas Lockman as school treasurer effective July 1, 2016.

United Way Partner Agency Funding Agreement: Tom Lockman

The Operation Hope program is a collaborative initiative that includes funding from three sources: The City of Champaign, the Champaign Community Unit School District #4, and the United Way of Champaign County. Through a competitive grant process, United Way has awarded Unit 4 a Community Impact grant in support of the program. The Partner Agency Funding Agreement represents the \$33,000 grant secured for fiscal year 2016-17. Funds are specifically directed toward costs of program staff.

Operation Hope's overarching goal is to ensure that students graduate from high school with a post-secondary plan in place. It achieves this goal by engaging students in positive activities that increase their hope for their own future as a productive member of their school, family and community. The program is designed around the four core areas of education, exposure, experience, and engagement. Within this framework, Operation Hope provides academic supports, personal mentoring/student advocacy, career and vocational experiences, as well as community service, cultural enrichment, and family engagement opportunities. The program serves more than 100 Unit 4 high school students from the Beardsley Park, Bristol Park Douglass Park and Garden Hills neighborhoods

Two full-time College/Career Placement Liaisons are needed to provide services for this initiative. Personnel expenses for the two program staff are projected at \$116,385 for fiscal year 2016-17. The City of Champaign will also contribute \$48,000 towards personnel costs, with the balance to be covered by Unit 4. Unit 4 also covers program expenses, including College Visits, family engagement activities and staff mileage.

Program impact will be measured by the number students who: decrease their discipline referrals or suspensions (as applicable to those with a history of disruptive behavior) reach and maintain a 90% attendance rate, achieve a 2.0 GPA average, and graduate from high school in four years with a post-secondary plan in place.

Administration recommended approval of this resolution.

**Action Agenda: New Business**

Student Discipline – Student #570581

Member Stuckey moved, with a second by Member Westfield that student #570581 should be expelled from Centennial High School for the 2016-17 school year and all of the 2017-18 school year and should be reassigned to an alternative setting at the administration's direction for violating Conduct Codes #18 Physical Confrontation with Staff, #19 Physical Confrontation with Student and #31 Other Acts that Endanger. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the student's alternative placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

**Executive Session**

Member Shannon moved, with a second by Member Baker, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2) and Student Discipline 120/2(c)(9) and Board Self-Evaluation 120/2(c)(16). The motion carried on roll call. Ayes 7. Nays 0.

6/13/2016 Regular Meeting

The Board convened into *Closed Session* at 7:21 p.m.

**Open Session**

The Board convened into *Open Session* at 8:32 p.m.

**Adjournment**

There being no further business, Member Westfield moved, with a second by Member Shannon, to adjourn the meeting at 8:33 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: July 11, 2016