

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
June 8, 2015 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:31 p.m.

Board Members Present

Amy Armstrong, Laurie Bonnett, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Executive Director of Business Services Matt Foster, School Attorney Tom Lockman

Approval of Agenda

Item 9F Administrative Appointment – Chief School Business Official was removed from the agenda. Member Bonnett moved, with a second by Member Richards to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Bonnett moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/2(c)(1), Property Acquisition/Lease/Purchase 120/2(c)(5), Student Discipline 120/2(c)(9), The placement of individual students in special education programs and other matters relating to individual students 120/2(c)(10) and Actual/Potential Litigation 120/2(c)(11) (Doe vs. CUSD4). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:11 p.m.

Guests

Representatives from CFT, local media and other interested persons

Reports: New Business

Cenergistic Informational Presentation: Matt Foster

Bob Davis, from Cenergistic, an energy conservation company, presented an energy monitoring, management and reduction plan for the District. Cenergistic has helped many school districts reduce energy consumption which has resulted in cost savings for many public school districts across the country and in Illinois. As our District continues to look for ways to reduce expenses and improve building energy efficiency, the administration believed it was appropriate to learn more about Cenergistic's company, methods, and record of success.

This was an informational item and no action was required by the Board.

Adopt-A-School: Dr. Judy Wiegand

In May, 2012, a Superintendent's Book Study was conducted as a means to begin discussions on issues pertinent to the future of Unit 4 in the areas of curriculum, instruction, and assessment. The premise of the book and the discussions were:

- Discuss how District leadership drives student achievement
- Emphasis on strong communication - especially with the school board
- Determine principles for effective instruction & assessment
- Establish "non-negotiables" for instruction and achievement
- Identify instructional and assessment frameworks
- Define what social justice leadership means in Unit 4
- Develop action plans & top priorities for Unit 4

One of the sessions focused on collaborative goal setting, board alignment and allocation of resources. One of the action items was how do we make the Board a more integral part of our work. Responses from the participants included the following:

- Serve as advocates for schools, teachers and students in the District
- Building bridges between the schools and the community
- Clear communication and transparency
- Greater presence in buildings (spend "real time" with students and teachers; walkthroughs; conversations with teachers and principals)

One action to help move forward in this area is to have Board members 'adopt' schools to support a greater presence and spend 'real time' with students and teachers. This evening the list of Board members and their adopted schools will be shared along with possible ways to connect with the school.

Barkstall	Kathy Richards
Bottenfield	Kathy Shannon
BTW	Chris Kloepfel
Carrie Busey	Amy Armstrong
CECC	Lynn Stuckey
Centennial	Kathy Richards/Amy Armstrong
Central	Jonathan Westfield/Lynn Stuckey
Dr. Howard	Laurie Bonnett
Edison	Laurie Bonnett/Jonathan Westfield/Lynn Stuckey
Franklin	Chris Kloepfel/Amy Armstrong
Garden Hills	Kathy Shannon/Laurie Bonnett
IPA	Jonathan Westfield
Kenwood	Chris Kloepfel
Jefferson	Kathy Richards/Kathy Shannon
Novak Academy	Laurie Bonnett/Kathy Shannon
READY	Chris Kloepfel
Robeson	Amy Armstrong
South Side	Kathy Richards
Stratton	Jonathan Westfield
Westview	Lynn Stuckey

Possible ways to connect with the school:

- Copied on school email regarding good news and upcoming events
- Visit classrooms

- Faculty/staff meetings (on agenda to listen to concerns, etc.)
- Board Communications: Report on adopted school and highlight positive item

This was an informational item and no action was required by the Board.

Action Agenda

Renewal of School Resource Officer Contract: Tom Lockman

Member Armstrong moved, with a second by Member Shannon to approve the Renewal of the School Resource Officer Contract. The motion carried on roll call. Ayes 6. Nays 0. Abst. 1. Member Westfield Abstained.

The Board was asked to renew and extend the School Resource Officer Intergovernmental Agreement for the period July 1, 2015 through June 30, 2016. Per the language of the original Agreement, the SRO contract is to be considered for renewal and extension on an annual basis. This Agreement will maintain the current SRO staffing level at five officers.

The total cost to the District for the 2015-16 school year is \$287,022. This is slightly lower than the amount paid during the 2014-15 school year due to changes in the benefits structure for City of Champaign police officers.

Administration recommended approval of the amendment to the School Resource Officer Intergovernmental Agreement between the City of Champaign and the District.

Administrative Appointment – Dr. Howard Assistant Principal: Ken Kleber

Member Shannon moved, with a second by Member Richards to approve the Administrative Appointment – Dr. Howard Assistant Principal. The motion carried on roll call. Ayes 7. Nays 0.

The position of Assistant Principal at Dr. Howard Elementary was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Three candidates participated in Level I interviews and were interviewed by a team of administration, certified staff representatives, and support staff representatives. Two candidates returned for Level II interviews with District administrators. Mr. Jeffrey (Jeff) Dobbs was selected as the most outstanding candidate.

Mr. Dobbs currently serves Bent Elementary (part of Bloomington Unit 87 Schools) as a 1st Grade Teacher. He has held this position since August 1999. During his tenure at Bent Elementary, Mr. Dobbs has taught all grade levels except 3rd, is active in a variety of committees focused on improving building climate, and has served as acting administrator in the Principal's absence. Mr. Dobbs' other prior experience includes serving as a Kindergarten Teacher with Olympia Unit 16 Schools in Stanford, Illinois (1995-1999), and teaching 4th Grade with Community Consolidated School District 93 in Carol Stream, Illinois (1994-1995).

Mr. Dobbs holds a Bachelor of Science degree in Elementary Education from Western Illinois University (1993), and a Master of Science degree in Curriculum and Instruction from Illinois State University (2005). He earned his administrative endorsement in 2012 at ISU.

The effective date of Mr. Dobbs' appointment is August 1, 2015. This is 215 days/year position. The recommended salary is \$59,604, plus all appropriate Board-approved administrator fringe benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Jeff Dobbs as Assistant Principal of Dr. Howard Elementary effective August 1, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Kenwood Assistant Principal: Ken Kleber

Member Westfield moved, with a second by Member Stuckey to approve the Administrative Appointment – Kenwood Assistant Principal. The motion carried on roll call. Ayes 7. Nays 0.

The position of Assistant Principal at Kenwood Elementary was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Seven candidates participated in Level I interviews and were interviewed by a team of administration, certified staff representatives, support staff representatives, parent representatives, and student representatives. Three candidates returned for Level II interviews and a sole finalist was interviewed by District administration. Ms. Charity Bundren was selected as the most outstanding candidate.

Ms. Bundren currently serves Urbana Unit 116 Schools as a Second Grade Teacher assigned to Martin Luther King, Jr. Elementary School. She has held this position since August 2009. Ms. Bundren has held assignments as a 1st Grade/Reading Teacher with Bethalto Schools in Bethalto, Illinois (2008-2009), a 3rd Grade Teacher (2004-2006) and an 8th Grade Language Arts Teacher (2002-2004) with Rantoul Schools in Rantoul, Illinois, and a 3rd Grade Teacher with Charleston Schools in Charleston, Missouri (2001-2002).

Ms. Bundren holds a Bachelor of Arts degree in Elementary Education from Southern Illinois University-Carbondale (2001), and a Master of Science degree in Educational Leadership from Eastern Illinois University (2011).

The effective date of Ms. Bundren's appointment is July 1, 2015. This is 215 days/year position. The recommended salary is \$59,604, plus all appropriate Board-approved administrator fringe benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Charity Bundren as Assistant Principal of Kenwood Elementary effective July 1, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Centennial Assistant Principal (Athletic Director): Ken Kleber

Member Bonnett moved, with a second by Member Armstrong to approve the Administrative Appointment – Centennial Assistant Principal (Athletic Director). The motion carried on roll call. Ayes 7. Nays 0.

The position of High School Assistant Principal/Athletic Director of Centennial High was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Twelve candidates participated in Level I interviews and were interviewed by a team of administration, certified staff representatives, and support staff representatives. Five candidates returned for Level II interviews with District administrators. Mr. Tony Millard was selected as the most outstanding candidate.

Mr. Millard currently serves Meridian Unit 15 Schools the Athletic Director and a High School History Teacher since August 2009. Mr. Millard has also held assignments as a Middle School Teacher with Iroquois Unit 9 Schools in Watseka, Illinois (2005-2008), and a Middle School Teacher with Edinburg Unit 4 Schools in Edinburg, Illinois (2002-2004). In addition to teaching, Mr. Millard has also coached varsity baseball as well as middle school basketball.

Mr. Millard holds a Bachelor of Science degree in Social Studies from Illinois State University (2001), and a Master of Science degree in Educational Leadership from American College of Education in Indianapolis (2012).

The effective date of Mr. Millard's appointment is August 1, 2015. This is 215 days/year position. Mr. Millard will also be compensated at his daily rate for up to 9.5 additional work days for work performed prior to August 1 or during days he's not scheduled to work according to his work calendar. The recommended salary is \$66,865, plus all appropriate Board-approved administrator fringe benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Tony Millard as Assistant Principal/Athletic Director of Centennial High effective August 1, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Executive Director of Operations: Ken Kleber

Member Bonnett moved, with a second by Member Stuckey to approve the Administrative Appointment – Executive Director of Operations. The motion carried on roll call. Ayes 7. Nays 0.

Earlier this year, District Administration decided to split the current position of Executive Director of Business Services into two positions: Executive Director of Operations and Director of Business Services/CSBO.

The position of Executive Director of Operations was advertised through the District's website, the Illinois Association of School Administrators' Job Bank, Monster.com, and Indeed.com. Five candidates were interviewed by a team of District administrators, District Support Personnel representatives, certified staff representatives, and classified staff representatives. Mr. Matthew Foster was selected as the most outstanding candidate.

Mr. Foster is currently serving Unit 4 Schools as the Executive Director of Business Services. He has held this position since June 2013. Prior to this assignment, Mr. Foster served as Principal of Bottenfield Elementary from July 2008 through June 2013. Mr. Foster held the position of Assistant Principal of Independence Elementary School in Bolingbrook Illinois from August 2005-June 2008. Mr. Foster began his teaching career in 1999. He has taught 3rd, 4th, 5th, and 7th grades in Bloomington, Illinois.

Mr. Foster holds a Bachelor of Science degree in Elementary Education (1998), a Master's Degree in Educational Administration (2002), and a Master of Business Administration in Finance/Human Resources (2007) from Illinois State University.

The effective date of Mr. Foster's appointment is July 1, 2015. This is 260 days/year position. The recommended salary is \$103,717, plus all appropriate Board-approved administrator fringe benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Matthew Foster as the Executive Director of Operations effective July 1, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Chief School Business Official: Ken Kleber

This item was removed from the agenda.

Agreement for Architectural Services – Transportation Facility Project: Tom Lockman

Member Bonnett moved, with a second by Member Shannon to approve the Agreement for Architectural Services – Transportation Facility Project. The motion carried on roll call. Ayes 7. Nays 0.

The District issued a Request for Qualifications for Architectural Services to address the design of the renovated Transportation Facility. After reviewing qualifications and interviewing selected firms, DLR Group + Gorski Reifsteck were selected as the top candidate. This Agreement only addresses the contractual relationship between the District and the Architect. The Agreement related to construction of the facility will be presented for Board approval following completion of the design phase.

Administration recommended approval of the contract between the District and DLR Group.

Operation Hope in Garden Hills, Beardsley Park, Bristol Park, and Douglass Park – 2014-15 Proposal: Orlando Thomas

Member Bonnett moved, with a second by Member Stuckey to approve Operation Hope in Garden Hills, Beardsley Park, Bristol Park, and Douglass Park – 2014-15 Proposal. The motion carried on roll call. Ayes 7. Nays 0.

In February 2008, the Board approved Operation Hope, a collaborative partnership between Champaign Unit 4 Schools, the City of Champaign, the Champaign Park District, and other local service and community agencies, designed to aggressively develop proactive youth programs that will serve the needs of student residents of the Garden Hills neighborhood. This program has had much success and changed many lives. In 2013-14, the Operation Hope program was expanded to provide assistance to students ages 14-19 and their families living in the Beardsley Park, Bristol Park, Douglass Park, and Garden Hills neighborhoods. The partner agencies will continue to collaborate with efficacy to meet the needs of residents in these three neighborhoods.

History has shown us that if we fail to strategically and proactively address the sense of hopelessness many of our students face, we will find ourselves expending great cost on reactive measures that produce minimal long-term results. Because hopelessness is the root of many of our societal problems, we have collectively decided that we will use systems, programs, and people to remove the barriers to success and build bridges of hope for the students and families in the Beardsley Park, Bristol Park, Douglass Park, and Garden Hills areas. When problems emerged during the summer of 2007 in the Garden Hills community, the city and other local agencies rose to the challenge and effectively addressed the issues. Based on a proactive approach, Operation Hope is designed to produce systemic, long-term results.

Operation Hope's Purpose:

The ultimate purpose of Operation Hope is to engage students ages 14-19 in productive activities that will lead to an increase in hope for the future and a decrease in violence and deviant behavior.

Operation Hope Initiative Program Design:

Operation Hope is designed around four core initiatives, focused on exposure, experience, engagement, and education (4E Model). The 4E Model will be used as a foundational blueprint as we design activities and initiatives that will lead to a renewed sense of hope for the students we will serve. An infrastructure for success will replace the current sense of hopelessness many of our youth feel due to lack of engagement and scarcity of positive activities.

Programs that address each of the four core initiatives will focus on building a sense of hope in the students by exposing them to job opportunities and internships, engaging them in positive activities with positive role models, scheduling college and work site visits, and setting concrete expectations for success by supporting the educational process through supplemental educational services to students and families. We believe once students are engaged, hope can be restored.

High School Age Program Design:

The high school program will be designed based on the following components:

1. College/Career/Vocational experiences
2. Academic exposure and support
3. Community service
4. Positive recreational involvement
5. Parent workshops

Career/Vocational Experiences: school year and summer:

High school students who reside in targeted neighborhoods in the Beardsley Park, Bristol Park, Douglass Park, and Garden Hills will be identified early and targeted to receive additional assistance from a College/Career Placement Liaison in order to locate a job for the summer. The College/Career Placement Liaison will be responsible for monitoring the students' progress and working with employers to deal with any issues related to the students' employment. Students and families will have to sign contracts and letters of commitment with the College/Career Placement Liaison prior to participation. The College/Career Placement Liaison will also schedule workshops through the Operation Hope Summer Jobs Program for students and parents concerning career-related issues. Interviewing skills and other skills relevant to obtaining and maintaining employment will be discussed. By monitoring the academics and attendance of the high school students, the College/Career Placement Liaison sets high expectations and helps develop dependable employees. By connecting students with summer jobs, it is expected that skills will be developed that will lead students to understand the benefits of being productively engaged.

Academic Exposure and Support:

The College/Career Placement Liaison will be responsible for arranging tours of local colleges, businesses, and work sites. The goal of this activity will be to expose students to the future academic and career options that are available. The research shows that many students who are hopeless exist in that state because they have not been afforded an opportunity to venture outside of a 15-mile radius of their community. By exposing students to college and university students with whom they can relate, we increase the likelihood that they will see post-secondary education as a viable option. The College/Career Placement Liaison will also arrange for guest speakers, college enrollment specialists, and financial aid officers from local post-secondary institutions to share with students and parents pertinent information concerning the future possibilities.

Community Service:

The College/Career Placement Liaison will be responsible for organizing one comprehensive community service component in which all students who are a part of Operation Hope will participate. It is crucial that students experience the feeling of being able to help someone else, thereby improving their self-esteem and instilling in themselves a sense of pride in their community.

Positive Recreational Activities:

Recreational activities will be organized and offered by the park district, and transportation to the recreation site will be funded for student participants living in the targeted areas.

Parent Workshops:

The College/Career Placement Liaison, in conjunction with other social service agencies, will organize and provide parent workshops based on identified community needs. The workshops will be specifically designed for the parents of students in the program, but will be open to all interested parents in the Beardsley Park, Bristol Park, Douglass Park, and Garden Hills areas. Surveys will be conducted at the beginning of the initiative to determine the specific needs of the parents and students involved.

All of the activities mentioned above will occur over the course of a calendar year.

The Operation Hope initiative is about proactively designing systems, programs, and activities that will promote positive behavior and productivity by exposing students to future possibilities, engaging them in career and college exploration, involving them in community service, and setting the expectation that they will become productive citizens. We continue to see 100% graduation rates, 90% and above attendance rates, and improved grades. This preventative, proactive initiative serves as an investment in the community's future and should prove less expensive than intervention. We are improving lives by building hope.

The staffing needed to provide the services for this initiative include two full-time College/Career Placement Liaisons.

College/Career Placement Liaisons (\$20 per hour+ benefits) - \$48,000 paid by City
College/Career Placement Liaisons (\$20 per hour+ benefits) - \$31,300 paid by United Way
City (Grant) Contribution = \$48,000
United Way Contribution = \$31,300

College visits (4-one visit per quarter)..... \$8,000
paid by CU4
Facilities use for educational programs.....\$13,000
Gift In-Kind CU4
Facilities use for guest speakers and parent workshops \$1,350 Gift In-Kind CU4
CU4 Gift In-Kind Contribution = \$22,350

The program will be assessed by evaluating the number of incidents of deviant behavior in the community this year compared to past years without structured activities, and by the attendance and graduation rates of Operation Hope youth. Surveys will be completed by the participants and families to determine the qualitative impact of the community initiative.

Administration recommended that the Board of Education renew and extend the Operation Hope proposal to include residents in the Beardsley Park, Bristol Park, Douglass Park, and Garden Hills areas.

Agreements for Municipal Advisor Services: Tom Lockman

Member Bonnett moved, with a second by Member Stuckey to approve the Agreements for Municipal Advisor Services. The motion carried on roll call. Ayes 7. Nays 0.

In reviewing the financial challenges and uncertainties of State funding alongside the District's financial needs, Administration recommended the establishment of relationships with Municipal

Advisors to serve as advocates for the District in structuring its debt, analyzing its finances, and improving its financial position. In reviewing submissions responding to the Request for Proposals issued by the District, Administration recommended the establishment of relationships with Comer Capital Group, LLC and Ehlers and Associates, Inc. Administration believes these firms will provide a diversity of opinion and ideology that, in working together, will be most advantageous to the District. The Agreements run from July 1, 2015 through June 30, 2020 but no costs will be incurred until such time as the District has specifically authorized work from the selected Municipal Advisor.

Fees and hourly rates for financings and financial analysis are established within the Agreement. Costs will not be incurred until such time as the District has specifically authorized work from the selected Municipal Advisor.

Administration recommended approval of the Agreements for Municipal Advisor Services with Comer Capital Group, LLC and Ehlers and Associates, Inc.

Bills and Treasurer’s Report – May

Member Shannon moved, with a second by Member Westfield to approve the Bills and Treasurer’s Report – May. The motion carried on roll call. Ayes 7. Nays 0.

The Bills and Treasurer’s Report – May was approved as presented.

Approval of Kenwood Change Order #5: Matt Foster

Member Bonnett moved, with a second by Member Stuckey to approve Kenwood Change Order #5. The motion carried on roll call. Ayes 7. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process was adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through May 2015. Please note that the total project contingency on this project is \$279,114.00 which leaves the current total at **-\$15,524.41.***

CHANGE ORDER NO. 05		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
COA 53	Unforeseen Field Condition: Costs are for work related to January 12, 2015 insurance claim. Included is flooring replacement, wall cleaning and repainting, ceiling and soffit repainting, door replacement (38 wood doors), insulation replacement, tack board replacement and other itemized repairs related to water damage caused by frozen coil. *Note: Contingency will be adjusted once claim is settled with insurance carrier.	\$148,273.30
COA 60	Unforeseen Field Condition: Costs are for work related to January 12, 2015 insurance claim. Included is removal and replacement of moisture mitigation system and flooring underlayment in all areas damaged by water. *Note: Contingency will be adjusted once claim is settled with insurance carrier.	\$75,140.49
	TOTAL CHANGE ORDER NO. 05:	\$223,413.79

The total of the change orders for Kenwood is:

CHANGE ORDER	AMOUNT
Change Order No. 01 - 04	\$71,224.62
Change Order No. 05	\$223,413.79
TOTAL CHANGE ORDERS:	\$294,638.41

Minority and Female Business Enterprise (MAFBE) Update:

Original Total Project Contract Amount = \$4,421,000

Percentages at time of Bid specified in Project Manual:

MBE goal = 6% (\$4,421,000) = \$265,260

FBE goal = 4% (\$4,421,000) = \$176,840

Percentages anticipated at Project Start per Contractor:

MBE = \$27,000 / \$4,421,000= 1%

FBE = \$149,278 / \$4,421,000= 3%

Percentages after Change Order No 05:

MBE = \$27,000 / \$4,421,000= 1%

FBE = \$154,642.25 / \$4,421,000= 3% (Note change in contract amount does not change percentage.)

Administration recommended Board approval of the change order for Kenwood totaling \$223,413.79.

Approval of Kenwood Change Order #6: Matt Foster

Member Bonnett moved, with a second by Member Shannon to approve Kenwood Change Order #6. The motion carried on roll call. Ayes 7. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process was adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through May 2015. Please note that the total project contingency on this project is \$279,114.00 which leaves the current total at **-\$37,343.53.***

*Note: Contingency will be adjusted once claim is settled with insurance carrier. See change order 05 for insurance items.

CHANGE ORDER NO. 06		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
COA 54	Owner Request: Change kitchen flooring from VCT to sheet vinyl.	\$4,536.82
COA 55	Unforeseen Field Condition: An existing wall heater was discovered to be protruding into the kitchen once the old cabinets were removed. Cost is to add a chase to conceal this below the new sink being installed.	\$465.26
COA 56	Unforeseen Field Condition: Once the excavation contractor laid out the new south parking lot, it was apparent an existing tree would be within the new paved area. Cost is to remove this tree at the new parking lot.	\$3,266.34

COA 57	Unforeseen Field Condition: Several sinks were scheduled to be Owner provided. Cost is to provide cover plates at holes in the sinks to coordinate with the new faucets already on site.	\$509.92
COA 58	Unforeseen Field Condition: Cost to provide different sills at five (5) new courtyard doors to work with field conditions and concrete elevations.	\$2,635.15
COA 62	Unforeseen Field Condition/Code Requirement/Owner Request: Cost to provide 900sf of replacement sidewalk at bus drop off and along main entry to meet ADA requirements.	\$10,405.63
	TOTAL CHANGE ORDER NO. 06:	\$21,819.12

The total of the change orders for Kenwood is:

CHANGE ORDER	AMOUNT
Change Order No. 01 - 05	\$294,638.41
Change Order No. 06	\$21,819.12
TOTAL CHANGE ORDERS:	\$316,457.53

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Kenwood totaling \$21,819.12.

CFT Sick Leave Request: Ken Kleber

Member Shannon moved, with a second by Member Westfield to approve the CFT Sick Leave Request. The motion carried on roll call. Ayes 7. Nays 0.

Pursuant to the Champaign Federation of Teachers Collective Bargaining Agreement, Article VII Section C.3, the Board may in its sole discretion, at the request of the CFT, grant a teacher up to 25 days of sick leave over and above that accumulated by a teacher. Two hundred cumulative days shall be available. CFT submitted requests for 202.12 days (1,344.84 hours).

Each teacher is reimbursed in the dollar amount of his or her calculated daily rate of pay times the number of days granted for additional sick leave. This amount is added to their final paycheck for the school year. The total cost in dollars for reimbursed sick days is approximately \$54,320.19, plus Board-paid TRS contributions in the amount of approximately \$5,635.88. Additionally, the estimated cost to supply substitute teachers is approximately \$20,200, including employer paid TRS, THIS, and Medicare.

Administration recommended that the Board of Education approve the request for additional sick days.

Human Resource Changes: Ken Kleber

Member Bonnett moved, with a second by Member Stuckey to approve the Human Resource Changes. The motion carried on roll call. Ayes 7. Nays 0.

The Human Resource Changes were approved as presented.

Consent Agenda: Unfinished/New Business

Member Bonnett moved, with a second by Member Richards to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 6. Nays 0. Lynn Stuckey was not present during roll call.

The following Consent Agenda items were approved:

Minutes of May 4, 2015, May 11, 2015 and May 18, 2015

The minutes were approved as presented.

Approval of the 2015-16 Code of Conduct: Orlando Thomas

The Discipline Equity/Advisory (DEA) Committee held meetings during the months of January-April for the purpose of revising the District's Student Code of Conduct for the 2015-16 school year. The Student Code of Conduct is one of the foundational components of our District-wide behavior management plan. The Code consists of an informational section that provides an overview of the tenets of Unit 4's Student Code of Conduct, elementary and secondary sections that discuss disciplinary violations and consequences, elementary and secondary glossaries, and sections that cover transportation issues, administrative procedures regarding substance abuse, search and seizure, student discipline, harassment, electronic network access, electronic device use, publication restrictions, and student tardiness (high school).

A summary of changes recommended by the DEA Committee for the 2015-16 school year is attached was provided to the Board.

Staff development will be provided to building administrators and campus personnel, including new teachers, substitute teachers, and bus drivers during the month of August prior to the beginning of the 2015-16 school year. Additionally, staff development will take place throughout the school year on an as-needed basis.

Each year in the spring semester, the Discipline Equity/Advisory Committee, comprised of CFT and CESP representatives, parents, Board members, and district-level administrators, reviews and revises the Student Code of Conduct for submission to the Board of Education for its approval. The proposed changes have been reviewed by District Counsel Thomas Lockman. Cost for mailing is approximately \$1,500.

Continuing Appropriations for FY16: Matt Foster

Since the FY16 budget will not be adopted on July 1, 2015, the Board of Education needs to authorize the District to expend funds in order to cover the costs of salaries, material and supplies until adopted. Payments for expenses will not exceed appropriate levels based on the previous year's adopted budget.

Administration recommended Board approval for the District to continue to pay expenses until the FY16 budget is adopted in September 2015.

FY16 District Depositories: Matt Foster

Annually, the Board needs to formally approve depositories used for financial activities of the District. One local bank (First Midwest Bank) serves as the main depository for the District, with other local banks being used when investments are made. The State channels payments to the District through First Midwest Bank and The Illinois Funds. For fiscal year 2015-16, the following financial institutions may be used for financial activities:

Busey Bank	Heartland Bank
Centrue Bank	The Illinois Funds
Chase	Illinois Metropolitan Investment Fund (IMET)
Commerce Bank	ISDLAF (Illinois Liquid Asset Fund)
First Bank of Savoy	Multi-Bank
First Federal Savings Bank	PNC

First Mid-Illinois Bank & Trust
First Midwest Bank

Regions Bank

As funds become available for investment purposes, the District's Executive Director of Business Services solicits bids from these banking institutions to secure the best interest rates on Certificates of Deposits, Treasury Notes and Commercial Paper. All transactions are in compliance with the Board's policy (410.04) for the investment of District funds.

Administration recommended Board approval of the financial institutions outlined above to be used as direct depositories for District funds for fiscal year 2015-16.

Resolution – Prevailing Wage Rates: Matt Foster

According to 820 ILCS 130/9, the Prevailing Wage Act requires all public bodies to annually, during the month of June, investigate and ascertain the prevailing rate of wages established for various crafts of this area, with such information to be made available for inspection by any interested party. Prevailing wage rates for Champaign County have been secured from the Illinois Department of Labor and the appropriate resolution has been prepared.

When specifications are drawn for contractual services on construction type jobs, the Prevailing Wage Rates will be a part of the general conditions in the respective bid specifications.

Administration recommended Board approval of the Resolution ascertaining and determining prevailing wage rates, and further, that the Business Office will be directed to advertise and file with the State Index Department, a copy of said resolution as required by the Prevailing Wage Act.

Bid: Custodial Supplies: Matt Foster

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bidding process, invitations to bid were mailed to 42 vendors, posted on the District's website and advertised in the News-Gazette. Bids were received from 17 vendors (four female or minority owned) and opened on March 24, 2015.

Staff recommended the item-by item award of custodial supplies to the following lowest qualified bidders:

AFP Industries, Inc.	\$3,172.60
Calico Industries, Inc.	\$5,973.00
Central Supply	1,135.60
CVS Flags	\$331.00
HP Products Corporation	\$1,410.60
Pyramid School Products	\$6,804.46
R.D. McMillan	<u>\$58.40</u>
	\$38,885.66

The initial cost will be charged against the District's warehouse asset account and expenses charged as supplies are ordered. The prior year's bid totaled \$30,944.61.

Administration recommended that the Board of Education approve the item-by-item award of custodial supplies totaling \$38,885.66.

Kenwood Student Device Technology: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping our buildings with effective instructional technology tools that support 21st century teaching and learning.

Buildings completing renovations are able to use the Capital Projects fund interest earnings to

support technology equipment. Schools going through renovations are provided with 1:1 devices in grades 3-5 and 6 devices per room in k-2.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on May 11th, 2015, to 51 vendors inviting the submission of sealed bids for 284 Lenovo N21 Chromebooks, 284 Google ChromeOS License and Support, Setup Service for 284 Lenovo n21 Chromebooks, 9 Spectrum Cloud32 Carts, and setup service for 9 Spectrum Cloud 32 carts. The invitation and specifications for the RFP were also posted on the District’s website. Bids were received from 7 companies and were opened on May 27, 2015 with the following results:

	284 New Lenovo n21 Chromebooks	284 ACAD Google ChromeOS Management Licenses	Service for 284 Lenovo n21 Chromebooks	Nine New Spectrum Cloud32 Carts	Service for Nine Spectrum Cloud32 Chromebook Carts
AKA Comp Solutions, Inc	\$64,485.04	\$8,179.20	\$3,382.44	\$12,870.00	\$ 206.19
Antares Computer Systems	\$59,356.00	\$8,520.00	\$3,487.52	\$16,191.00	\$ 0.00
Firefly Computers LLC	\$54,528.00	\$7,100.00	\$4,260.00	\$13,005.00	\$ 450.00
Mobile Advance*	\$51,262.00	\$6,816.00	\$3,408.00	\$14,580 (not a Spectrum Cloud32)	No Bid
Promevo	\$53,835.04	\$6,674.00	\$4,964.32	\$10,512.45	(included in the service for Chromebooks)
Quill	\$64,164.12	\$8,520.00	No Bid	No Bid	No Bid
Sagenet	\$56,232.00	\$7,384.00	\$3,408.00	\$12,519.00	\$1,080.00

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

It was recommended the bid for or 284 Lenovo N21 Chromebooks, 284 Google ChromeOS License and Support, Setup Service for 284 Lenovo n21 Chromebooks, 9 Spectrum Cloud32 Carts, and setup service for 9 Spectrum Cloud 32 carts be awarded to Promero. The total cost of \$75,985.81 will be charged to the Capital Projects interest earnings.

Administration recommended the bid for or 284 Lenovo N21 Chromebooks, 284 Google ChromeOS License and Support, Setup Service for 284 Lenovo n21 Chromebooks, 9 Spectrum

Cloud32 Carts, and setup service for 9 Spectrum Cloud 32 carts be awarded to Promero for a total cost of 75,985.81.

Kenwood Staff Computer Technology: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping our buildings with effective instructional technology tools that support 21st century teaching and learning. Buildings completing renovations are able to use the Capital Projects fund interest earnings to support technology equipment. Schools going through renovations are provided with computers for staff. It was determined that the best option is to support certified teachers and administrators with laptop computers and support staff with desktop computers.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on May 11th, 2015, to 51 vendors inviting the submission of sealed bids for 50 laptop computers, 10 desktop computers, and setup service for all computers. The invitation and specifications for the RFP were also posted on the District's website. Bids were received from 5 companies and were opened on May 27, 2015 with the following results:

	Ten New SFF Desktop Computers	50 New Laptops	Service for All Desktop Computers and Laptops
AKA Comp Solutions, Inc	\$6,394.00	\$48,997.00	\$2,989.80
CDS Office Technologies	\$6,600.00	\$63,950.00	\$3,630.00
Computers On the Move	\$6,247.10	\$35,898.50	\$3,000.00
Quill Corporation	\$6,660.10	\$46,081.00	No Bid
TKO Electronics, Inc.	\$3,990.00	\$20,450.00	No Bid

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

It was recommended the bid for the desktop computers and the laptops be awarded to Computers on the Move. The total cost of \$45,145.60 will be charged to the Capital Projects interest earnings.

Administration recommended the bid for the desktop computers and the laptops be awarded to Computers on the Move.

Bid: Petroleum Products: Matt Foster

Board Policy states that bids will be solicited when items are expected to exceed a total of \$25,000.

Requests were sent to four vendors, posted on the District's website and advertised in the News-Gazette. Bids were received from three companies which were opened on May 27, 2015. The low bid for diesel fuel, blended fuel, regular unleaded, propane and alternate bio-diesel products was from Illini FS. The cost for all fuels will be paid from the Transportation Budget in 2015-16.

Administration recommended Board approval of the bid for diesel fuel, blended fuel, regular unleaded, propane and alternate bio-diesel products to Illini FS.

Policy 715.01R – Administrative Procedures for Student Discipline: Tom Lockman

This update represents the District's effort to continue to update its Board Policy manual and the associated administrative procedures. This change is intended to clarify existing District practice related to manifestation determinations.

Administration recommended approval of this change so that the changes can be reflected in the 2015-16 Student Code of Conduct.

Executive Session

Member Bonnett moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/2(c)(1), Property Acquisition/Lease/Purchase 120/2(c)(5), Student Discipline 120/2(c)(9), The placement of individual students in special education programs and other matters relating to individual students 120/2(c)(10) and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 9:02 p.m.

Open Session

The Board convened into *Open Session* at 9:58 p.m.

Student Discipline

Member Bonnett moved, with a second by Member Stuckey that student #510075 should be expelled from Edison Middle School for the remainder of the 2014-15 school year and first semester of the 2015-16 school year and should be reassigned to READY for violating Conduct Code #34 Weapon-Related Offenses. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Member Bonnett moved, with a second by Member Richards to uphold the one-day suspension for student #205506 for violating conduct code #31 (Persistent/Severe Level I Behaviors). The motion carried on roll call. Ayes 7. Nays 0.

Adjournment

There being no further business, Member Shannon moved, with a second by Member Richards, to adjourn the meeting at 10:00 p.m. The motion carried on voice vote. Ayes 7. Nays 0.