

**Minutes of the REGULAR Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
November 14, 2016 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:31 p.m.

**Board Members Present**

Amy Armstrong, Gianina Baker, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

**Staff Members Present**

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

**Approval of Agenda**

Agenda item 8C Resolution – Abating Property Taxes for Levy Year 2016 (Pay Debt Service on Outstanding Bonds – Series 2010A & Series 2010B and 2010C & 2010D and agenda item 8D Resolution – Proposed 2016 Tax Levy were removed from the agenda. Member Shannon moved, with a second by Member Richards to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

**Executive Session**

Member Stuckey moved, with a second by Member Westfield, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Property Acquisition/Lease/Purchase 120/2(c)(5). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:35 p.m.

**Open Session**

The Board convened into *Open Session* at 6:04 p.m.

**Guests**

Representatives from CFT, local media and other interested persons

**Reports: New Business**

CTS Presentation: Paul Douglas

John Lorraine and Mark Graves from CTS discussed the geothermal systems currently in place at several Unit #4 Schools. The link to their presentation is:  
[https://www.boarddocs.com/il/champil/Board.nsf/files/AFKMHK59969C/\\$file/CTS%20Presentation%2011.14.16.pdf](https://www.boarddocs.com/il/champil/Board.nsf/files/AFKMHK59969C/$file/CTS%20Presentation%2011.14.16.pdf)

This was an informational item and no action was required by the Board.

2017-18 Proposed School Calendars: Maria Alanis

A committee comprised of parents, teachers, support staff, principals, and District administrators met throughout the current school year to develop the 2017-18 school calendars.

Using parameters established by the Illinois State Board of Education and District-specific considerations, the committee developed the proposed calendars. The considerations and parameters include:

- Attention to factors that promote positive learning and work environments for students and staff members, respectively (e.g., continuity of instructional time, state testing, etc.).
- Adherence to contract language relative to the design of the school calendars.
- Alignment of the Regular and Balanced calendars to allow all District staff members to participate together in professional development on designated Institute days or District school improvement days.
- Holding semester exams at the end of the first semester, before winter break.
- Placement of the fall and spring holidays to ensure sensitivity to families traveling over designated holiday breaks and/or to other variables.
- Alignment of the District's spring break with the University of Illinois' spring break.

A fundamental goal in the development of the District calendars is to incorporate the maximum amount of considerations into a well-designed calendar that meets the needs of the majority of the diverse stakeholders served by Champaign Unit School District #4. There are no foreseen ADA implications that can impact District funding by the State of Illinois.

Administration recommended that the Board of Education approve the proposed 2017-18 calendars.

Resolution – Abating Property Taxes for Levy Year 2016 (Pay Debt Service on Outstanding Bonds – Series 2010A & Series 2010B and 2010C & 2010D): Tom Lockman

This item was removed from the agenda.

Resolution – Proposed 2016 Tax Levy: Tom Lockman

This item was removed from the agenda.

Referendum Update: Dr. Judy Wiegand & Chris Kloeppe

On Tuesday, November 8, 2016, the resolution put forth by the Board of Education to issue up to \$183.4 million in bonds was approved by the voters. The plan as outlined in the resolution will impact six of our schools: Central High School, Centennial High School, Edison Middle School, Dr. Howard Elementary, International Prep Academy, and South Side Elementary. In moving forward it will be important to thoroughly review each project and the steps needed to move from the planning to design stage.

Administration recommended that the District's Executive Director of Operations and Capital Projects Supervisor review each project and provide a report to the Board of Education at the December 12, 2016, meeting that highlights next steps and an organizational structure to ensure successful oversight and completion of each project.

This was an informational item and no action was required by the Board.

**Consent Agenda: Unfinished/New Business**

Member Westfield moved, with a second by Member Shannon to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

High School Course Proposals/Curriculum Handbook Changes: Dr. Laura Taylor

Consistent with our District's focus on providing educational opportunities that are relevant and stimulating to students, the staff of Central and Centennial High Schools and District Administration have recommended the following revisions to course offerings for the 2017-2018 school year. Building principals, teachers/Content Area Chairs (CACs) from individual departments, and counselors from both schools were an integral part of the process.

The revisions include course deletions/additions, clarification/explanation of general information as needed, and any substantial changes to specific course descriptions/programs.

Each spring, Central Office administrators and the high school principals determine staffing allocations for the next school year. The allocations are dependent on student enrollment numbers for current courses and for curriculum pilot requests initiated at the building level.

Three years ago, 1.0 FTE was requested for the computer science initiative at Central and Centennial. Both schools have been able to run new courses each year without utilizing the approved 1.0 FTE. Given the number of students taking computer science courses, it is likely this additional FTE will be needed for 2017-2018. It is possible additional FTE will be needed for the two new dual credit science courses. Final FTE will be determined based on student enrollment numbers in the spring.

\$50,000 was requested for equipment, professional development, field trips to Parkland labs, supplies, and required textbooks for the two new dual credit science courses. The quoted prices for the textbooks, supplemental materials and two years of access to on-line resources for Human Biology is \$217.75 for each student enrolled and for Chemistry of Everyday Life is \$233.25 for each student enrolled. Actual cost will be determined based on enrollment. \$10,000 was requested starting in the 2018-2019 school year as a recurring cost to replenish supplies for the two courses, pay for field trips, and renew on-line resource access when applicable. Actual cost will be determined based on supply usage and enrollment. Pilot courses will be evaluated using the procedures described in the District's Curriculum Handbook.

Administration recommended that the Board of Education approve the 2017-2018 High School Curriculum Handbook including additional staffing and financial needs.

Approval of Resolution Authorizing Disposal of Woodshop Equipment: Tom Lockman

The Illinois School Code requires the Board of Education to approve the disposition of school district property. The District has a drill press, band saw and edging planner that are no longer being used. A Board Resolution is required in order to sell this surplus property by bid.

Administration recommended that the Board approve the Resolution to sell the unused woodshop equipment to the highest bidder.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bills and Treasurer's Report – October: Tom Lockman

The Bills and Treasurer's Report – October was approved as presented.

Minutes of October 11, 2016 and October 24, 2016

The minutes were approved as presented.

11/14/2016 Regular Meeting

**Adjournment**

There being no further business, Member Shannon moved, with a second by Member Armstrong, to adjourn the meeting at 7:41 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: December 12, 2016