

Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
September 20, 2010 Within the Boundaries of Said District

Regular Meeting

Board President David Tomlinson called the Regular Meeting of the Board to order at 5:33 p.m.

Board Members Present

Sue Grey, Stig Lanesskog, Scott MacAdam, Greg Novak, David Tomlinson

Board Members Absent

Kristine Chalifoux, Thomas Lockman

Staff Members Present

Superintendent Arthur Culver, Deputy Superintendent Dorland Norris, Assistant Superintendent Beth Shepperd, Assistant Superintendent Judy Weigand, Chief Financial Officer Gene Logas

Approval of Agenda

Member Grey moved, with a second by Member MacAdam, to approve the agenda. The motion carried on voice vote.

Executive Session

Member Grey moved, with a second by Member MacAdam, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel, employee appointments, employment, compensation, dismissals, complaints 120/2(c)(1), Property Acquisition/Lease/Purchase 120/2(c)(5), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 4. Nays 1. Member Novak voted Nay.

The Board convened into *Closed Session* at 5:35 p.m.

Open Session

The Board convened into *Open Session* at 6:06 p.m.

Member Lockman joined the meeting at 6:06 p.m.

Guests

Representatives from CFT, local media and other interested persons

Board Members

Member Novak suggested removing the open administrative positions that were recommended as a result of the 2002/03 Curriculum Audit from the organizational charts.

Reports

Update on Attempts to Hire Minority Contractors

Chief Financial Officer Gene Logas provided a brief overview regarding the continued efforts to hire minority contractors. The Board of Education is committed to a diverse workplace which also extends to construction projects. PKD was chosen as the Construction Manager on the

Garden Hills and BTW Projects because they included in their interview team a minority contracting consultant Debra Wilson. A good faith documentation check list was shared related to future projects.

Consultant Debra Wilson and Pat Dorsey, PKD, spoke about the ongoing efforts and successes in hiring minority and female contractors. They have worked with and encouraged contractors to utilize minorities and women in the construction projects.

Member Lockman left the meeting at 6:30 p.m.

General Contractors vs. Construction Manager approach to Construction Projects

Chief Financial Officer Gene Logas reported on the use of general contractors versus using construction managers.

There are basically two forms or types of delivery methods when it comes to construction projects, Construction Manager and Design-Bid-Build (General Contractor). The District used the Construction Manager approach on both the Garden Hills and BTW Projects. Attorney Brian Braun has stated that it is legal for a school district to sign a contract with a Construction Manager when the Construction Manager is "at risk". However, he cautions that in many cases the cost is higher because the Construction Manager will be sure to cover the added risk with an added fee. There has also been some discussion on whether the District should use a General Contractor on the Savoy-Carrie Busey School and the renovation and enlargement of the four elementary school projects.

Administration believes that one of the items that will be significant in determining which method to pursue is the amount of design work which has already been accomplished by OWP/P and their desire for an estimate of construction cost to be performed soon. Stu Brodsky, OWP/P, discussed that issue with the Board of Education. He also shared highlights on the preliminary project schedule. If the Board chooses the Construction Manager method, the timing is right for them to perform their first estimate of cost. If a General Contractor is selected, the project will be bid out next spring based on the architect's drawings. In that case, the District would likely pay OWP/P their additional fee of \$50,000 to provide cost estimating. (If the bids come in high and the Board requires any added design services, there would be no added fees owed OWP/P). Information from Kerry Leonard, OWP/P, was provided which assessed the pros and cons of the two methods, along with similar materials provided by Mark Graves from CTS.

Student Enrollment – 10-day Benchmark

Director Roger Grinnip presented the 10-day benchmark data. On September 7, 2010, the 10-day benchmark report for the 2010/2011 school year shows the PreK-12 District enrollment is 9,363. The preschool total is 213. This is down 134 students district-wide. The decrease can be attributed to the reduction of Pre-K by 128 from last year.

A grade by grade breakdown of the enrollment after 10 days of school was provided. The official Benchmark Report is due upon the completion of the fall housing report which represents total enrollment effective September 30, 2010.

School Board Election – Calendar of Events

Board President Tomlinson shared the following calendar of events related to the April 2011 consolidated election. Four board seats will be open in April 2011. Newly-elected members will be seated at the April 28, 2011 Board meeting.

Important dates for potential candidates:

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|-----------------------|--|
| Monday, September 13 | Candidate packets available at Mellon Building |
| Tuesday, September 21 | First day candidates may circulate nominating petitions for signatures |
| Monday, December 13 | First day to file nominating petitions at Mellon |
| Monday, December 20 | Last day to file nominating petitions at Mellon |
| Tuesday, April 5 | Election Day |

Candidates must submit the following documents when filing their petition for candidacy, except as noted:

- Statement of candidacy
- Petition for nomination with required number of valid voter signatures and notarized circulator's affidavit
- Receipt from County Clerk noting filing of Statement of Economic Interest

2010 Summer School Report

Assistant Superintendent Judy Wiegand shared highlights on the 2010 summer school program. Summer school programming for students in grade K-12 was held during the summer of 2010 to provide extended year learning opportunities for students at each level. Title I Summer School provided acceleration assistance to students in grades K-5. Middle school programs offered courses for students who failed in the core course area of math or reading, or in need of academic acceleration. High school courses were provided for students that sought out recovery or acceleration of academic credit. Driver's Education was also included as part of the high school summer programming. In continuation of the District's goals for student achievement, the attached reports for summer school have been prepared by the Assistant Superintendent for Achievement and Pupil Services and the summer school principals at elementary, middle and high school levels.

Staffing for summer school programs involved 151 staff members and 7 administrators. The administrator at each level of summer school programming was responsible for providing staff development suited to the needs of their program.

The original budget for summer school presented to the Board in February 2010 was projected at \$260,456.00 for District funds and \$360,456.00 as the combined total. Title I summer school was completely funded through the Title 1 Grant. The District does receive reimbursement for Extended School Year (ESY) the following year to help offset costs incurred by the District. In FY10 the District received \$9,535.00 in extended school year reimbursement. The District collected \$27,333.00 from the following programs - Safety, Behind the Wheel and academic tuition (out-of-district students).

Action AgendaResolution Providing for Public Hearing on Tentative Fiscal Year 2011 Budget (Exhibit "A")

Member Novak moved, with a second by Member MacAdam, to retroactively approve the placement of the resolution in the News-Gazette on September 17, 2010 and the adoption of the resolution stating that the public hearing for the 2011 budget will be held on September 27, 2010. The motion carried on roll call. Ayes 5. Nays 0.

Chief Financial Officer Gene Logas shared the following related to providing a public hearing. The Illinois School Code, Article 17, requires that each school district in the State prepare a budget in tentative form and make it conveniently available for public inspection for at least 30 days prior to the Board taking action to approve the budget. The District originally published the notice to hold a public hearing on the tentative budget in the News-Gazette on August 10, 2010. The time for the public hearing was set for September 13, 2010. Due to a power failure, the Board of Education was unable to conduct Regular Board of Education Meeting on September 13, 2010. The District, therefore, published a resolution on September 17, 2010 in the News-Gazette providing for the public hearing to be held on September 27, 2010.

The purpose of the public hearing is to allow Administration to present the highlights of the 2010-2011 Budget. After the presentation, the Board of Education may entertain questions or comments from the general public on the budget.

Semi-Annual Review of Closed Meeting Minutes

It was the Board's decision that the Closed Session Minutes remain closed.

Resolution – Local Election Official (Exhibit "B")

Member Lanesskog moved, with a second by Member Grey, to adopt the resolution directing, authorizing and designating the Administrative Assistant to the Superintendent or the Administrative Assistant for Community Relations to accept petitions for nomination for members of the Board of Education. The motion carried on roll call. Ayes 5. Nays 0.

Language of the State Board of Elections states the "local School Board Secretary or designee" shall perform the duties necessary to complete pre- and post-election activities for the consolidated election. The election is scheduled for April 5, 2011. Because the Secretary of the Board of Education is removed from daily activities of the District, an appropriate resolution has been prepared naming the Administrative Assistant to the Superintendent or the Administrative Assistant for Community Relations as the designees to handle all pre- and post-election activities.

Consent Agenda

Member Grey moved, with a second by Member Lanesskog, to approve the Consent Agenda. The motion carried on roll call. Ayes 4. Nays 1. Member Novak voted Nay.

The Board of Education approved the following Consent Agenda items:

Resolution Designating Hazardous Routes for 2010/2011 School Year (Exhibit "C")

The Board of Education adopted the Resolution designating hazardous intersections/routes for the 2010-11 school year as required by the State.

Lease of Jericho Missionary Baptist Church Parking Lot (Exhibit "D")

The Board of Education approved the parking lot lease with Jericho Missionary Baptist Church for \$5,833.33. The lease will run from August 15, 2010 through June 15, 2011. The District entered into a lease with the Garden Hills Baptist Church to provide additional parking for Garden Hills School. Jericho Missionary Baptist Church purchased the Garden Hills Baptist Church in July 2010. As such, the lease now needs to be with Jericho Missionary Baptist Church for 45 parking spaces.

Centennial High School Trip to Spain

The Board of Education approved the Centennial High School trip to Spain. Over the past fifteen years, Centennial Spanish teachers have regularly sponsored an abroad experience for students taking World Languages. These trips align with state and national standards within the high school curriculum. The trip was organized through ACIS (American Council for International Studies). Students will be immersed in authentic Spanish culture through hands-on participation in music, dance, cuisine, arts and history. Students will depart on December 26, 2010 and return on January 3, 2011. The cost for each student is \$2,929 and the cost for each teacher chaperone is \$470.00. Each participant is responsible for the cost of the trip.

Minutes – July 26, 2010 & August 9, 2010 Board Meetings

The Board of Education approved the minutes as presented.

Bills & Treasurer's Report (Exhibit "E")

The Board of Education approved the Bills and Treasurer's Report as presented.

Human Resource Changes (Exhibit "F")

The Board of Education approved the Human Resource changes as presented.

Executive Session

Member Lanesskog moved, with a second by Member Grey, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel, employee appointments, employment, compensation, dismissals, complaints 120/2(c)(1), Property Acquisition/Lease/Purchase 120/2(c)(5), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 7:50 p.m.

Open Session

The Board convened into *Open Session* at 8:30 p.m.

Adjournment

There being no further business, Member Grey moved, with a second by Member MacAdam, to adjourn the meeting at 8:30 p.m. The motion carried on voice vote.

Board approved: October 18, 2010