Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
October 18, 2010 Within the Boundaries of Said District

Regular Meeting

Board President David Tomlinson called the Regular Meeting of the Board to order at 6:00 p.m.

Board Members Present
Sue Grey, Stig Lanesskog, Thomas Lockman, Scott MacAdam, Greg Novak, David Tomlinson

Board Members Absent
Kristine Chalifoux

Staff Members Present
Superintendent Arthur Culver, Deputy Superintendent Dorland Norris, Assistant Superintendent Beth Shepperd, Assistant Superintendent Judy Wiegand, Chief Financial Officer Gene Logas

Approval of Agenda
Member Grey moved, with a second by Member Novak, to approve the agenda. The motion carried on voice vote.

Executive Session
Member Grey moved, with a second by Member Novak, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel, employee appointments, employment, compensation, dismissals, complaints 120/2(c)(1), Property Acquisition/Lease/Purchase 120/2(c)(5), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 6:02 p.m.

Open Session
The Board convened into *Open Session* at 7:00 p.m.

Guests
Representatives from CFT, local media and other interested persons

Board
Board President Tomlinson announced that all future Board meetings, beginning with the October 25, 2010 Study Session, will convene at 6 p.m. Closed Sessions will be held at 5:30 p.m. Staff and media will be notified and beginning times will be posted on the Unit 4 web site.

Reports
Education Equity Excellence (EEE) Committee
Deputy Superintendent Norris provided a brief update on the meetings that have been held and regarding the purpose of the EEE committee. The Education Equity Excellence Committee resumed their meeting schedule for the 2010–11 school year on Thursday, September 23, 2010.

The Committee welcomed Dr. Kern Alexander who is serving as the meeting facilitator in the absence of Dr. Richard Hunter. The Committee shared feedback from EEE Planning Taskforce meetings that were held during the summer. The purpose of the Taskforce meetings is to discuss and plan future meeting agendas and topics. Another objective of the Planning Taskforce meetings is to examine the need for additional taskforces as determined by Committee members. Currently, a Bilingual Taskforce has been formed to access the needs of the bilingual population and to create an action plan to improve Latino parent involvement, as well as services for ELL families and students. In addition, taskforces are being formed to look at District and community services (wrap around). EEE Taskforce members will also serve on the high school counseling committee that examines post secondary opportunities. The next EEE Committee meeting will be held on Thursday, November 18, 2010, beginning at 4:00 p.m. in the Mellon Board Room.

Restructuring of Family Information Center (FIC)
Director Doretha Simmons provided a brief update regarding the changes/improvements that have been made at the Family Information Center. On July 5, 2010, she was appointed as the new Director of Family Services for the Family Information Center. The responsibilities of the new Director were expanded to include supervision of the District's Choice Process, Criminal Background Checks, Kids Plus After School Program, and Student Records, in addition to supervising the entire facility. The first building-wide initiative implemented was the "Less is More" campaign involving 16 programs housed at FIC and the 61 employees. Activities included purging of old files, and removal of outdated materials and small appliances.

Other initiatives included collaborations with district departments including Technology, Maintenance, Human Resources, Special Education, ESL/Bilingual, and the Business Office to look at current systems at FIC in order to make them more efficient and user friendly. These collaborations resulted in positive changes in the timely placement of students through the Choice Process, updates to the wiring in the Records department, and improvements to the building's cooling system and roof. Through collaborations with the District's Human Resources department and the Regional Office of Education's HR Solutions department, the FIC staff examined ways to improve their customer service. Beginning October 15, 2010, the FIC staff will begin using a Rapid Response Survey to gather data from FIC clients regarding the customer service they receive. This information will be analyzed monthly with the assistance of the District's Community Relations Coordinator.

Sandra Duckworth, Assistant to the Superintendent for Accountability, shared the following information. Champaign Unit #4 was invited to participate in The Century Foundation Consortium on Socioeconomic School Integration on June 21, 2010, Washington D.C. As one of the original Districts in the United States to implement the Controlled Choice Process, Champaign Unit 4 was recognized as the leader in the development of the Controlled Choice Student Assignment Plan.

The Consortium is composed of over 30 school districts pursuing such plans to improve the practice of economic school integration and to better understand its effects on students in partnership with West Ed, a highly regarded research institution. The Consortium provided school district representatives with an opportunity to share experiences and lessons learned pertaining to the best ways to assign students, how best to communicate with communities and how to address the political challenges associated with school integration policies.

Carrie Busey Schematic Design
Stu Brodksy and Trung Le, OWP/P, presented the completed Schematic Design for Carrie Busey. The design will be presented for Board approval on October 25, 2010.

BTW – Renewable Energy Demonstration Projects
Stu Brodksy, OWP/P, provided a demonstration of the renewable energy projects. When the re-bid project budget was approved, a placeholder budget ($100,000) was established to incorporate a small scale renewable energy demonstration project at the school. This will be presented for Board approval on October 25, 2010.

The design consists of a single wind turbine and a small array of photovoltaic solar panels. The intent of the design is visibility at the front of the building, reinforcement of the STEM theme, integration with the building façade, and utilization of the elements in the curriculum since they produce energy which can be measured. The cost is estimated at $100,000.

BTW – Revised Wall Graphics Design
Stu Brodsky and Trung Le, OWP/P, presented the revised interior wall graphics for BTW. The new approach is designed to target the approved allocation of funds. Estimated cost for the design for the interior wall graphics is $30,000. This will be presented for Board approval on October 25, 2010.

Action Agenda
Safe Route to Schools Survey & Report
Member Grey moved, with a second by Member MacAdam, to approve the School Travel Plan as presented. The motion carried on roll call. Ayes 6. Nays 0.

Gabriel Lewis, Transportation Planner from the Champaign County Regional Planning Commission, presented the School Travel Plan that is part of the Champaign Urbana Urbanized Area Transportation Study (CUUATS). This is an essential step for the governmental agencies to qualify for grants from the Safe Routes to School Grant Programs.

Reports
Proposed Board of Education Policies/Procedures (500.17/500.17R General Personnel – Public Complaints about Personnel; 620 Curriculum Guide; 743.01 Fines, Fees & Charges – Waiver of Student Fees; 855 Public Complaints)
Assistant Superintendent Wiegand provided a brief overview of the proposed changes to the policies/procedures that were presented. The policies/procedures will be submitted for approval at the November 8, 2010 Board meeting. Board President Tomlinson asked administration to consult with legal counsel regarding combining Policy 855 and Policy 500.17.

Consent Agenda
Member Lockman moved, with a second by Member MacAdam, to approve the Consent Agenda with the exception of Human Resource Changes. The motion carried on roll call. Ayes 6. Nays 0.

The Board of Education approved the following Consent Agenda items:

Centennial High School Trip to London, Paris, Amsterdam
The Board of Education approved the Centennial High School trip to London, Paris, and Amsterdam from March 17-26, 2011. The trip was organized through Explorica, Inc. Each participant will be responsible for the cost of the trip.

BTW Change Orders
The Board of Education approved the BTW change orders for a total amount of $27,802 to be paid from the soils contingency.

The original soil samples taken at BTW indicated that there might be issues with the compacting of the soil for the foundations and footings for the new school. $50,000 was set aside for a soils contingency. During the construction of the foundation several areas were found that had poor compaction soil. Two cisterns and an old heating tank were uncovered that required the foundation contractor to dig down about 16 feet to find good compaction soil. This work was done on a time and material cost basis. The final cost of the change order for contractor Broeren Russo was $21,338. There was an additional change order for BTW for Brandenburg for removal and replacement of unsuitable soil that would not support building loads not to exceed $6,464. The amount for the change orders totaled $27,802.

Minutes – August 20, 21 & 23, 2010 & September 20, 2010 Board Meetings
The Board of Education approved the minutes as presented.

Bills & Treasurer's Report (Exhibit "A")
The Board of Education approved the Bills and Treasurer's Report as presented.

Executive Session
Member Lockman moved, with a second by Member Lanesskog, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel, employee appointments, employment, compensation, dismissals, complaints 120/2(c)(1) and Property Acquisition/Lease/Purchase 120/2(c)(5). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 9:05 p.m.

Open Session
The Board convened into *Open Session* at 9:43 p.m.

Human Resource Changes (Exhibit "B")
Member Lockman moved, with a second by Member Novak, to approve HR Changes as presented with the exception of one appointment discussed in Closed Session. The motion carried on roll call. Ayes 6. Nays 0.

Appointment – Kids Plus Program
Member Lockman moved, with a second by Member Novak, to deny the appointment discussed in Closed Session. The motion carried on roll call. Ayes 5. Nays 0. Abstained 1. Member MacAdam abstained.

Adjournment
There being no further business, Member Novak moved, with a second by Member Lanesskog, to adjourn the meeting at 9:46 p.m. The motion carried on voice vote.

Board Approved: November 8, 2010