

Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
April 11, 2011 within the Boundaries of Said District

Regular Meeting

Board President David Tomlinson called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Kristine Chalifoux, Sue Grey, Stig Lanesskog, Tom Lockman, Scott MacAdam, Greg Novak, David Tomlinson

Staff Members Present

Superintendent Arthur Culver, Deputy Superintendent Dorland Norris, Assistant Superintendent Beth Shepperd, Assistant Superintendent Judy Wiegand, Chief Financial Officer Gene Logas

Approval of Agenda

Member Grey moved, with a second by Member Chalifoux, to approve the agenda. The motion carried on voice vote.

Executive Session

Member Lockman moved, with a second by Member Grey, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2), and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:08 p.m.

Guests

Representatives from CFT, local media and other interested persons

Reports

Next Steps for Acquisition of Land for Central High School

CFO Gene Logas provided an update on the next steps for acquisition of land for a new Central High School. Three community meetings have been held on the potential selection of land for a new Central High School; both administration and Board of Education believe all the sites and options should be further analyzed by representatives from the Board of Education, administration, the Facility Committee and representatives from the University of Illinois. The Facility Committee is the likely vehicle to be utilized for further evaluations. During those meetings, all options will be further explored, pros and cons will be developed for each option, and the Committee will ultimately make a recommendation to administration and the Board of Education. The Facility Committee is currently planning to meet through June 23rd. This should allow time to develop a schedule for late summer and early fall at which time a recommendation can be made.

Administration recommended moving forward with a further analysis of all options for a new or renovated Central High School utilizing the Facility Committee and input from the University of Illinois to arrive at a recommendation.

Action Agenda

Change Orders at Garden Hills

Member Lockman moved, with a second by Member Novak, to approve the change orders at Garden Hills totaling \$63,262. The motion carried on roll call. Ayes 7. Nays 0.

CFO Gene Logas provided a brief overview on the change orders at Garden Hills. Joe Davis has authority to approve change orders up to \$25,000. It is necessary for the Board of Education to approve the following change orders through March 2011. The project contingency on this project is now approximately \$366,000.

Coleman Electric	\$1,939 Premium time to recover from project delays related to unsuitable soil, rain and heat 466 Demo exterior lights and relocate sump feed 6,759 Add underground PVC and concrete pad for gas line 9,967 Add conduit under slab for communication cable 2,186 Change breaker and wire size for dimming panel <u>689</u> Provide 3-way switches in office/reception area \$22,006 Total
Associated Constructors	\$6,556 Premium time to recover from project delays related to unsuitable soils, rain and heat (3,439) Add partition, delete shelf and counter in kitchen 2,279 Add additional support and insulation behind metal panels 6,759 Add closure above canopy tubes to prevent bird nesting 10,659 Remove and replace five door frames in the existing building <u>1,443</u> Add masonry piers adjacent to the existing building for structural support \$24,257 Total
Associated Constructors	\$495 Provide roof curb transition at lower roof 1,247 Increase size of bulk head in main corridor 1,902 Add drywall enclosure around pipe in corner of gym 1,840 Modify window sill size 4,935 Add metal stud framing at perimeter soffit 4,319 Add blocking for roofing and interior 891 Change frames 1103A and 1130 to add sidelite <u>1,370</u> Modify masonry to accommodate existing corridor \$16,999 Total

Consent Agenda

Member Grey moved, with a second by Member Novak, to approve the Consent Agenda excluding the Human Resource Changes. The motion carried on roll call. Ayes 7. Nays 0.

The Board of Education approved the following Consent Agenda items:

Modification of 2010/2011 School Calendars

The Board of Education approved June 1, 2011 as the last official day of school for the regular calendar schools and June 8, 2011 as the last official day of school for the balanced calendar schools. As required by the Illinois State Board of Education, the calendar adopted by the Board includes five (5) emergency weather days. If none of those days had been used, the final day of school would have been May 26, 2011 for the regular calendar schools and June 3, 2011 for the balanced calendar schools. The District used three (3) emergency weather days: December 13, 2010, February 2, 2011 and February 3, 2011. The Administration requested that the Board adjust the adopted calendar to set the last official day of school.

Board of Education Proposed Policies (TYPES OF BOARD MEETINGS; GENERAL PERSONNEL – Staff Development; PROFESSIONAL PERSONNEL – Student Teachers; INSTRUCTION – School Day; INSTRUCTION – CURRICULUM DESIGN – Curriculum Content; INSTRUCTION – ADMINISTRATIVE PROCEDURE – Comprehensive Health Education Program; INSTRUCTION – High School Credit for Proficiency

The Board of Education approved the proposed policies/procedures as presented.

American Legion Parking Lot Lease

The Board of Education approved the American Legion parking lot lease at an annual cost of \$13,223, and a cost of \$50,000 - \$65,000 for fencing and building up the asphalt allowing bus parking. The annual cost of \$13,223 will be paid out of the O & M Fund.

The parking space at the Servicer/Bus Garage is extremely tight. This lease will allow for additional parking space for district busses and employee vehicles. The three-year lease will begin on June 1, 2011 and run thru May 31, 2014. The lease may be renewed after that period of time.

Lease of Added Property for Maintenance/Operations

The Board of Education approved a three-year lease of the property at 1300 N Hagan for added space for Maintenance Operations at a cost of \$16,200 annually which will be paid out of the Operations and Maintenance Fund.

As discussed at the January 24th and March 28th Board meetings, storage at the Maintenance Facility is severely limited. The situation will become more dramatic in the next year as new furniture is purchased for BT Washington and Garden Hills. There is currently no space available in the district to store any of the existing classroom furniture. Director John Ayers has been in contact with the company immediately adjacent to the Maintenance Facility. The company has 3,400 square feet of storage space available at a yearly cost of \$18,000, which includes the use of the parking lot (parking lot alone is \$1,800). The added cost is \$16,200. After the three-year period, the District has an option to renew for a fourth year at \$18,480 and a fifth year at \$19,200.

Request for Reduction in Retainage

The Board of Education approved the reduction in retainage for the Garden Hills and B T Washington Projects as presented.

Ten percent retainage is held up until a project is 50% complete. After that, no additional retainage is held. So the percentage of retainage starts at 10% then begins to decrease to 5% as the contractor nears completion of work.

Change Orders t B.T. Washington

The Board of Education approved the change orders at B T Washington totaling \$63,555.

Joe Davis has authority to approve change orders up to \$25,000. At this time it is necessary for the Board of Education to approve the following change orders through February 2011. The project contingency on this project is currently \$1,178,232.

Brandenburg Industrial Service	-\$3,536-credit for unsuitable soil allowance
Broeren Russo Construction	\$1,401-to add a courtyard drain and revise south lobby carpet
East Moline Glass	\$9,309-to revise window mullion style and hardware at entrance doors
Felmley-Dickerson Company	\$2,940-to revise carpet, kitchen equipment, frame sizes, blocking, add a mop rack, layer of drywall, blocking for nana wall, lateral support framing for wheelchair lift and delete magnetic hold open
	\$38,305-to provide wall covering and wall graphics (we had budgeted \$30,000)
Reliable Plumbing & Heating	\$13,771-to revise the plaster trap and grease trap, revise lavatory specification to double station, kitchen waste pipe size, WC-3 fixtures to wall mount and provide grease trap extensions
T. Davis Electric	\$1,365-to revise elevator feeder size, kitchen equipment, roof receptacles and delete circuits to roller shade zones two and three
Total	<u>\$63,555</u>

Architectural Contract for Repairs to Mellon Building Entry Way

The Board of Education approved the architectural contract for Repairs to the Mellon Building Entryway not to exceed \$23,710 with Bailey Edward Design.

Administration previously discussed with the Board of Education the possible need to repair the Mellon Building entryway. Since that time John Ayers reports that the structure has become less stable and more prone to collapsing. As such, administration obtained an estimate and a possible contract with Bailey Edwards for the repair design. Bailey Edwards' design fee is not to exceed \$23,710. They also state that the actual renovation will cost between \$80,000 and \$100,000. When last discussed with the Board of Education, it was estimated that the project would cost \$80,000 and be performed in 2011-12. Approval of the contract at this time will allow proper time to bid the project for completion this summer (2011-12). The contract with Bailey Edward Architects is not to exceed \$23,710, and the estimated renovation costs are between \$80,000 and \$100,000. All will be paid from Fund 61.

Architectural Contract for Centennial Athletic Field Lighting

The Board of Education approved the architectural contract for Centennial athletic field lighting for \$16,008 with Bailey Edward Design.

The Board of Education previously approved new lights for the football field at Centennial to be constructed in the summer of 2011-12 at an estimated cost of \$165,000. Administration has obtained an architectural contract with Bailey Edwards for \$16,008 to assist in the design and bidding of this lighting project. In addition, Bailey Edwards estimates that the project will cost approximately \$132,000 for a total of approximately \$148,000. Approval of the architectural contract at this time will allow timely bidding of the project so it can be completed in the summer of 2011-12 as anticipated. Architectural fees are \$16,008 and the actual construction costs are estimated at \$132,000. All will be paid from Fund 61.

Donation – Skateland Skating Passes

The Board of Education accepted the donations from Skateland for spring break skating passes valued at \$38,256.00 for Barkstall, Bottenfield, Carrie Busey, Dr Howard, Garden Hills, Kenwood, Robeson, South Side, Stratton, Washington, Westview, Edison, Franklin and Jefferson. Donations in the amount of \$5,000 or more in value require Board approval.

Bid – Warehouse: Custodial Supplies (Exhibit “A”)

The Board of Education approved the revised Custodial Supply bids totaling \$27,150.32.

Board Policy states that bids will be solicited when items are expected to exceed a total of \$10,000. Requests were sent to 50 vendors, posted on the district’s website and advertised in the News-Gazette for the custodial supply bid. Twenty-two bids were received and opened on February 8, 2011. On March 14, 2011, Administration recommended the custodial supplies be awarded item-by-item to the lowest qualified bidder totaling \$24,008.88. Due to some noncompliance issues and bidding errors, the revised total for custodial supplies is \$27,150.32. Last year’s bid totaled \$25,042.98.

Minutes – January 24, 2011 & March 14, 2011 Board Meetings

The Board of Education approved the minutes as presented.

Bills & Treasurer’s Report (Exhibit “B”)

The Board of Education approved the bills and treasurer’s report as presented.

Human Resource Changes (Exhibit “C”)

Member MacAdam moved, with a second by Member Lockman, to approve the HR Changes as presented. The motion carried on roll call. Ayes 6. Nays 0. Abstained 1. Member Tomlinson abstained.

Human Resources: Appointment & Administrative Leave (Exhibits “D & E”)

Member Grey moved, with a second by Member Chalifoux, to approve the appointment of Mary Davis as Director of Food Services effective July 1, 2011, and to approve the paid administrative leave for employee #172716 through April 28, 2011. The motion carried on roll call. Ayes 7. Nays 0.

Student Discipline

Member Lockman moved, with a second by Member Lanesskog, to expel student #650540 from Centennial High School for the remainder of the 2010/2011 school year and the entire 2011/2012 school year and should be reassigned based on the recommendations from the IEP team for violating Conduct Code # 28 (Verbal Abuse to Staff) of the Champaign Unit #4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 7. Nays 0.

Member Grey moved, with a second by Member MacAdam, to expel student # 520250 from Central High School for the remainder of the 2010/2011 school year and the entire 2011/2012 school year and should be reassigned to READY for violating Conduct Code #24 (Threats to/Intimidation of Staff) of the Champaign Unit #4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 7. Nays 0.

Member Chalifoux moved, with a second by Member Novak, to expel student # 590431 from Edison Middle School for the remainder of the 2010/2011 school year and the entire 2011/2012 school year and should be reassigned to READY for violating Conduct Code #8 (Drugs, Related-Delivery) of the Champaign Unit #4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 7. Nays 0.

Executive Session

Member Lockman moved, with a second by Member Lanesskog, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 6:52 p.m.

Open Session

The Board convened into *Open Session* at 7:24 p.m.

Adjournment

There being no further business, Member MacAdam moved, with a second by Member Grey, to adjourn the meeting at 7:28 p.m. The motion carried on voice vote.

Board Approved: May 9, 2011