

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
April 9, 2012 within the Boundaries of Said District**

Regular Meeting

Board President Sue Grey called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Jamar Brown, Kristine Chalifoux, Sue Grey, Stig Lanesskog, Thomas Lockman, Dave Tomlinson

Staff Members Present

Superintendent Judy Wiegand, Chief Operating Officer, Gene Logas, Interim Executive Director of Human Resources Arlene Blank, Interim Executive Director of Human Resources Margie Jobe, Interim Executive Director of Curriculum Design, Educational Services & Equity Pat Lewis, Interim Executive Director of Curriculum Design, Educational Services & Equity Carol Stack.

Approval of Agenda

Member Chalifoux moved, with a second by member Lanesskog, to approve the agenda as presented. The motion carried on voice vote.

Executive Session

Member Lockman moved, with a second by Member Tomlinson, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2), Property Acquisition/Lease/Purchase 120/2(c)(5), Student Discipline 120/2(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:05 p.m.

Guests

Representatives from CFT, local media, and other interested persons.

Public Comment

Several members from the community as well as Principal Justin Uppinghouse and Principal Dr. Susan Zola spoke in regard to the working cash bonds issue.

Communications

Charles Shultz spoke on behalf of the PTA Council. The Council thanked Mr. Brown for holding the community meeting and encouraged more such forums. The Council also thanked Dr. Wiegand for taking time to speaking with the Council the previous week about the future goals of Unit 4. Mr. Shultz also mentioned that Sheri Williamson is organizing the Community Resource Day at Garden Hills on April 21st, and Council applauds and supports her efforts. As quoted by the News-Gazette, Sheri wants "to help bring the community together. She hopes to form partnerships with schools, Neighborhood Watch groups and churches to help fight crime and meet the needs of families."

Reports: New Business

World Languages Adoption: Maria Alanis

During the 2010-11 school year, a team of middle and high school world languages teachers reviewed resources to support the curriculum work in the areas of French, German, and Spanish. After reviewing various materials, the team chose pilot materials. During the 2011-12 school year, select world language teachers piloted French and Spanish instructional materials, including textbooks, supplementary materials, and digital resources.

Holt McDougal and Vista Higher Learning have agreed to provide professional development related to the adoption of materials free of charge for the life of the adoption. Professional development opportunities for collaboration and integration of the Vista Higher Learning and Holt McDougal into daily instruction and assessments will be provided to ensure that the District's vision on curriculum and instruction is appropriately met. Additional professional development opportunities will be provided after school and as needed by Holt McDougal and Vista Higher Learning representatives, consultants, and/or other highly qualified presenters.

The total cost of the middle and high school world languages adoption is \$684,926, which includes middle school Mandarin Chinese pilot and adoption materials. The funding is dispersed over four academic years:

SY12	\$ 61,425
SY13	\$428,557
SY14	\$144,944
SY15	\$ 50,000

The world languages teachers and administrator reached consensus through investigation, use, and examination of materials according to the merits listed above.

Administration recommended that the Board of Education accepts and approves the proposed middle and high school world languages adoption request for \$684,926.

AAEEO Report: Arlene Blank

The Human Resources Department is responsible for the establishment and implementation of the audit and reporting system for Affirmative Action. The Executive Director for Human Resources shall review the system on an annual basis and provide a written report to the Superintendent.

The annual audit includes:

1. an audit and report of current records on applicants, national labor statistics, employees selection, work force composition compared to relevant labor market, hires and building level distribution of work force,
2. and a listing of names of a standing committee (composed of members of both bargaining units, administrators, and community members) which reviews the records and makes recommendations to the Superintendent.

Recommendations will be incorporated into the Human Resources recruiting plan as appropriate.

Results of minority hiring are monitored annually. Procedures are revised to reflect results of the evaluation. The District has 18% minority certified staff. This is a decrease of .3% from last year.

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First Reading – Proposed Policies/Procedures: General Personnel 500.22 Equal Employment Opportunity and Minority Recruitment, 651/R Instruction – Access to and Acceptable Use of Electronic Networks, Student Discipline – Prohibited Student Conduct, 725.01R Academic Achievement – Grading

The proposed policies/procedures listed above represents the continued effort to update the District's Policy and Procedures Manual. Changes made are due to new laws, recommendations from the ISBA and title/position changes. The Board recommended changes in the wording for policy 500.22 Equal Employment Opportunity and Minority Recruitment. These policies/procedures will be presented to the Board for approval on May 14, 2012.

Action Agenda – New Business

Approval to Seek Bids on Westview Addition/Renovation Project

Member Tomlinson moved, with a second by Member Chalifoux, for Approval to Seek bids on Westview Addition/ Renovation Project. The motion carried on roll call. Ayes 6. Nays 0.

Reduction in Force – Certified Staff

Member Lockman moved, with a second by Member Chalifoux, for approval for Reduction in Force – Certified Staff. The motion carried on roll call. Ayes 6. Nays 0.

Consent Agenda – New Business

Member Tomlinson moved, with a second by Member Chalifoux, to approve the Consent Agenda – New Business. The motion carried on roll call. Ayes 6. Nays 0.

The Board of Education approved the following Consent Agenda items:

2012-13 IHSA Memberships

Each year, the Illinois High School Association (IHSA) requires confirmation that member schools are recognized by the ISBE and that each school's Board of Education/governing board has voted to adopt and abide by the constitution, bylaws, terms and conditions, and administrative procedures, guidelines, and policies of the Association. Copies of the IHSA membership renewal forms for Central and Centennial were provided to the Board.

Administration recommended that the Board of Education approve Central and Centennial High Schools' memberships in the IHSA for the 2012-13 school year.

Minutes of March 8, 2012, March 12, 2012 and March 26, 2012

The Board of Education approved the minutes as presented.

Donations – Skateland Spring Skating Passes

The donation submitted for the April 9, 2012 Board Meeting is for Spring Break skating passes from Skateland for Barkstall, Bottenfield, Carrie Busey, Dr Howard, Garden Hills, Kenwood, Robeson, South Side, Stratton, Washington, Westview, Edison, Franklin and Jefferson valued at \$27,450.

This donation is in need of approval by the Board of Education as it is \$5,000 or more in value.

Administration recommended Board approval of the donation for spring break skating passes from Skateland valued at \$27,450.

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March Bills and Treasurer's Report

The Board of Education approved the Bills and Treasurer's Report as presented.

Human Resource Changes

The Board of Education approved the Human Resource Changes as presented.

Certified Staff Releases

The Board of Education is required by law to notify any non-tenured teacher via written notice at least forty-five (45) days before the end of any school term if he/she will not be re-employed for the following term. The financial implications will be determined by the salary assigned to these individual staff members and whether or not the positions assigned to these staff members are filled by returning employees or eliminated.

The Board of Education approved the Certified Staff Releases as presented.

Resolution Authorizing Sale of Used Equipment

Central High School has used shop equipment that is no longer used. A Board Resolution is required in order to sell this surplus property by bid. The proceeds from the sale of the used equipment will be credited back to the Educational Fund.

Bid – Warehouse: Paper Supplies

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were mailed to 30 vendors, posted on the district's website and advertised in the News-Gazette. Bids were received from 15 vendors and opened on March 1, 2012. Administration recommended an item-by-item award for paper supplies to the lowest qualified bidder totaling \$258,906.58

The initial cost of \$258,906.58 will be charged to the district's warehouse inventory account and will be charged to the appropriate expenditure account as supplies are ordered. The prior year total for paper supplies was \$292,210.70.

Administration recommended approval of the paper supplies bids totaling \$258,906.58.

RFP – Interactive Whiteboards (Smartboards), Digital Projectors, Smart Speakers and iRover Smartboard Display

Board policy states that bids/RFPs will be solicited when items are expected to exceed a total of \$10,000. As part of the process, RFPs were mailed to 46 vendors, posted on the district's website and advertised in the News-Gazette. RFPs were received from two vendors and opened on February 14, 2012. Administration recommended that Bradfield's Inc. be awarded the bid for \$110,430 as they were the lowest qualified bidder.

The total cost of \$110,430 will be charged to interest earnings from the investment of the \$83 million in bond funds.

Administration recommended approval of the Interactive Whiteboards, Digital Projectors, Smart Speakers, and iRover Smartboard Display RFP to Bradfield's Inc. for \$110,430.

RFP – Netbook Computer Units, Additional Computer related Equipment, Desktop Computers, Laptops and Servers

Board policy states that bids/RFPs will be solicited when items are expected to exceed a total of \$10,000. As part of the process, RFPs were mailed to 46 vendors, posted on the district's website and advertised in the News-Gazette. RFPs were received from two vendors and

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opened on February 14, 2012. Administration recommended that Ricoh be awarded the bid for \$173,883 which includes a one-year warranty on the Netbooks.

The total cost of \$173,883 will be charged interest earnings from the investment of the \$83 million in bond funds.

Administration recommended approval of the Netbook Computer Units, Additional Computer-Related Equipment, Desktop Computers, Laptops and Servers RFP to Ricoh for \$173,883.

Executive Session

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The Board convened into *Closed Session* at 8:30 p.m.

Open Session

The Board convened into *Open Session* at 9:52 p.m.

Student Discipline

Member Lockman moved, with a second by Member Chalifoux, to expel student #620202 from Central High School for the remainder of the 2011/2012 school year, the entire 2012-13 school year, and the first semester of the 2013-14 school year. He/she should be reassigned based on the recommendations of the IEP Team for violating Conduct Code #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0.

Member Tomlinson moved, with a second by Member Lockman, to expel student #620372 from Central High School through April 9, 2012. He/she violated Conduct Code #18 (Physical Confrontation with Staff) and #25 (Threats to/Intimidation of Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 1. Member Brown voted no.

Adjournment

There being no further business, Member Tomlinson moved, with a second by Member Lockman to adjourn the meeting 9:58 p.m. The motion carried on voice vote.

Board Approved: May 14, 2012