Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
May 14, 2012 within the Boundaries of Said District

Regular Meeting

Board President Sue Grey called the Regular Meeting of the Board to order at 5:32 p.m.

Board Members Present
Jamar Brown, Kristine Chalifoux, Sue Grey, Stig Lanesskog, Thomas Lockman, Ileana Saveley,

Board Members Absent
David Tomlinson

Staff Members Present
Superintendent Judy Wiegand, Interim Executive Director of Human Resources Arlene Blank, Interim Executive Director of Human Resources Margie Jobe, Interim Executive Directors of Curriculum Design, Educational Services & Equity Carol Stack and Pat Lewis.

Approval of Agenda
Member Lockman moved, with a second by Member Lanesskog, to approve the agenda. The motion carried on voice vote.

Executive Session
Member Lanesskog moved, with a second by Member Chalifoux, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/(c)(2), Property Acquisitions/Lease Purchase 120/(c)(5), Student Discipline 120/(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session
The Board convened into *Open Session* at 6:03 p.m.

Guests
Representatives from CFT, local media and other interested persons

Communications
Gaby McClendon introduced the new PTA Council President, Anna Simon.

Reports: New Business
First Reading – Proposed Policies/Procedures: 720.01/R Student Welfare – Care of Students with Diabetes in School and 720.10/R Student Welfare – Preventing Bullying, Intimidation, and Harassment, 720.23 Student Welfare – Safe School Zones, 840.01 School Community Relations – Conduct on School Property: Arlene Blank
The proposed policies/procedures listed above represents the continued effort to update the District's Policy and Procedures Manual. Changes made are due to new laws, recommendations from the ISBA and title/position changes. The new diabetes and bullying laws mandate annual staff training.

High Schools Standards Based Grading Pilot: Judy Wiegand
One grading practice that is gaining popularity is standards-based grading, which involves measuring students' proficiency on well-defined course objectives. Many districts adopt standards-based grading in addition to traditional grades. Standards based-grading supports a closer look at the curriculum, ensuring that each course has a clear and concise set of standards with precise levels of mastery. It also supports the use of formative assessment and intervention strategies, and allows a teacher to provide more specific feedback to students and parents on performance.

This school year Central High School piloted standards based grading in ninth grade courses. Centennial High School has also done a limited pilot as well in specific courses. Greg Johnson, Principal at Centennial and Joe Williams, Principal at Central, shared highlights from the pilot and recommended next steps for the 2012-13 school year.

Faculty, staff and administrators have participated in a variety of professional development activities to increase their knowledge of standards based grading. These have included attendance at the Professional Learning Communities Conference in Lincolnshire, IL, book studies, conferences and seminars, and a site visit to (Pennsylvania) that has implemented standards based grading at the district level.

The costs associated with implementing standards based grading are specific to the level of staff development provided.

No action was required by the Board as this was an informational item only.

Consent Agenda – Unfinished Business
Member Lockman moved, with a second by Member Lanesskog, to approve the Consent Agenda-Unfinished Business. The motion carried on roll call. Ayes 6. Nays 0.

The Board of Education approved the following Consent Agenda items:

Second Reading – Proposed Policies/Procedures: 500:22 General Personnel – Equal Employment Opportunity and Minority Recruitment, 651/R Instruction – Access to and Acceptable Use of Electronic Networks, Student Discipline – Prohibited Student Conduct, 725.01R Academic Achievement – Grading: Arlene Blank
The policies/procedures listed above represents the continued effort to update the District's Policy and Procedures Manual. Changes made are due to new laws, recommendations from the ISBA and title/position changes.

World Languages Adoption: Maria Alanis
During the 2010-11 school year, a team of middle and high school world languages teachers reviewed resources to support the curriculum work in the areas of French, German, and Spanish. After reviewing various materials, the team chose pilot materials. During the 2011-12 school year, select world language teachers piloted French and Spanish instructional materials, including textbooks, supplementary materials, and digital resources.

Holt McDougal and Vista Higher Learning have agreed to provide professional development related to the adoption of materials free of charge for the life of the adoption. Professional development opportunities for collaboration and integration of the Vista Higher Learning and Holt McDougal into daily instruction and assessments will be provided to ensure that the District's vision on curriculum and instruction is appropriately met. Additional professional

development opportunities will be provided after school and as needed by Holt McDougal and Vista Higher Learning representatives, consultants, and/or other highly qualified presenters.

The total cost of the middle and high school world languages adoption is $684,926, which includes middle school Mandarin Chinese pilot and adoption materials. The funding is dispersed over four academic years:

SY12	$ 61,425
SY13	$428,557
SY14	$144,944
SY15	$ 50,000

The world languages teachers and administrator reached consensus through investigation, use, and examination of materials according to the merits listed above.

Administration recommended that the Board of Education accepts and approves the proposed middle and high school world languages adoption request for $684,926.

2011-12 School Improvement Plans: Trevor Nadrozny
Based on ISAT results for the past two school years, SY12 & 11, four of the Champaign school district elementary schools have been placed under Academic Early Warning Status. These schools include Carrie Busey, Garden Hills, Robeson, and Westview. The submission of a School Improvement Plan (SIP) to the School Board is required by federal and state regulations for schools that are in Academic Early Warning Status. Based on ISAT/PSAE results for the past three school years SY 12,11, & 10, three of our schools have been placed under Academic Watch Status. These schools include Booker T Washington, Centennial, and Central High School. The submission of a School Improvement Plan (SIP) to the School Board is required by federal and state regulations for schools that are in Academic Watch Status.

Staff development needs are embedded into each individual plan.

Financial implications and funding sources are noted in the individual plans.

Administration recommended the Board approve the School Improvement Plan for submission to the Illinois State Board of Education.

2012-2015 Pre-K-12 Math Adoption: Trevor Nadrozny
The mathematics adoption is focused on meeting the mathematical practices and content of the Common Core State Standards and preparing for the upcoming SY15 PARCC assessments.

Adopting the elementary level Everyday Math 2012 Common Core edition over a two-year period. PreK – 2 will be implemented in SY13 and grades 3-5 in SY14. Adopting the secondary level College Preparatory Mathematics Program for grades 6-12 grade over a two-year period.

Elementary:
Staff development to support the new math adoption begins summer 2012 with a three-day PreK-2 Common Core Academy. The SIP and Institute days will be used to further support the implementation of the new curricular materials at PreK-2 and mathematical practices for grades 3-5 over the course of the 2012-2013 school-year. A Summer Common Core Academy is planned for summer 2013 for grades 3-5.

Secondary:
Over the next two years (SY13 & SY14), a 4-day summer workshop with 3 days of follow-up classroom visits and workshops during the school years. SIP and Institute days will also be used as follow-up and further professional development. The Illinois Math and Science Partnership Grant (PEMM grant) will provide additional funding and professional development opportunities for 20 secondary teachers over the next two years.

Student achievement in the area of mathematics will be monitored using a variety of measures: Common district assessments, MAP/AimsWeb data, State and EPAS assessments. Additionally, at the elementary level the District will have partnered with the University of Chicago's Research and Evaluation of Mathematics and Science Implementation (REMSI) to provide information on the implementation of math and science instruction.

First Year of Elementary Math Common Core Adoption
PreK-2 Roll-out Cost

School-year 2012 PreK-2 Everyday Math 2012 Common Core Teacher Resource packages • 9 PreK @ 161.31 1,451.79 • 28 Kindergarten @ 198.21 5,956.30 • 31 First @ 253.38 8,361.54 • 32 Second @ 253.38 8,108.16	**Subtotal 22,962.23**
Manipulatives • Replacement number lines for 1-2 • 34 Geometric solids sets for K • 34 Ten-frame resource for K	**Subtotal 3,937.00**
Subtotals Shipping & Handling **Adoption TOTAL**	$26,879.23 $2,051.00 **$28,930.23**

Second Year of Elementary Math Common Core Adoption
3-5 Roll-out

School-year 2013 #-5 Everyday Math 2012 Common Core Teacher Resource • 30 Third @ 253.38 7,601.40 • 29 Fourth @ 253.38 7,348.02 • 28 fifth @ 253.38 7,094.64 • 3 sixth (5th gifted) @ 253.38 760.14	**Subtotal 22,804.00**
Manipulatives • Marker boards 1-5 • Replacement number lines 3-5 • Straw connectors 1-5 • TI-15 calculators 3-5 • TI-108 calculators 1-2	

• Calendar kits	**Subtotal 133,874.00**
Subtotals Shipping & Handling **Adoption TOTAL**	$156,678.00 $12,700.00 **$169,378.00**

Third year of Elementary Math Adoption

Esuite for non-title buildings	$**24,740.00**

Free Elementary Math Materials:

- Everyday Math Cards – 15 decks per K-2 teacher 2012 value of $9,000
- Everyday Math Cards – 15 decks per 3-5 teacher 2012 value of $9,000
- Multilingual handbook – free to every building value of $272
- One TRP for 1st -2nd level for special ed program/building value of $5,544
- eSuite Deluxe Pack online technology value of 3,000 for non-title buildings first two years of roll-out value of $6,000
- Ongoing PD support as needed through the life of the adoption first year roll out plan includes 9 days of consultants to support PreK-2 roll value of $10,400

Total Value:$40,216

Secondary Mathematics Costs:

SY13 School Year

Student texts and Teachers editions/ancillary materials	$ 359,500
Manipulatives and materials	$ 20,450
Technology (clicker systems, software, calculators/tablets)	$ 41,100
Total $421,050	

SY14 School Year

Student texts and Teachers editions/ancillary materials	$ 90,000
Manipulatives and materials	$ 10,000
Technology (clicker systems, software, calculators/tablets)	$ 30,000
Student Consumable notebook	$ 8,000
Total $138,000	

SY15 School Year

Student Consumable notebook	$ 8,000
Annual Cost for Advanced Mathematics Decision Making curriculum	$ 250
Consumables (batteries, graph paper rolls, etc)	$ 3,000
Total $11,250	

Two years of professional development implementation is complimentary for all grades 6-12. The professional development includes a 4-day summer workshop with 3 days of follow-up during the

school year. The 3 days during the school year include classroom observations and continued work with the district's teachers.

PreK-12 Math Adoption Cost Summary

Adoption School-Year	Elementary	Secondary	
SY12	$ 28,930	$ 0	
SY13	$ 169,378	$ 421,050	
SY14	$ 24,740	$ 138,000	
SY15		$ 11,250	**Grand Total**
Total	**$ 223,048**	**$ 570,300**	**$ 793,348**

Administration recommended that the Board of Education accept the proposed elementary and high school mathematics adoption request for the SY12-SY15 school years in the amount of $793,348.

Consent Agenda – New Business
Member Chalifoux moved, with a second by Member Lockman, to approve the Consent Agenda-New Business. The motion carried on roll call. Ayes 6. Nays 0.

The Board of Education approved the following Consent Agenda items:

Minutes of April 9, 2012, April 16, 2012, April 23, 2012, and April 30, 2012
The Board of Education approved the minutes as presented.

Approval of Carrie Busey Change Order #4: Gene Logas
Arlene Vespa has authority to approve change orders up to $25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. At this time it is necessary for the entire Board of Education to approve the following change orders processed through March 2012. Please note that the total project contingency on this project is $737,515, which leaves the current total at $**657,975.51.**

CHANGE ORDER NO. 04		
CONSTRUCTION PROPOSAL REQUEST	**DESCRIPTION**	**AMOUNT**
CPR 12	At the Owner's request add spray foam to the exterior hollow metal door frames for better thermal value.	$1,103.18
CPR 15	At the Owner's request revise the finish of the 52'-0"+/- long operable wall panel between the gym and cafeteria/commons. The Contract Documents originally scheduled a vinyl marker board surface the full length up to a height of 9'-4" and vinyl above this height. This change will leave the panel as a steel skin that will be painted. An 8'-0" movable marker board will be provided for the PE teacher. (Note: At Barkstall, maintenance has had to remove the lower portion of vinyl on their operable panel at the cafeteria. The students had been picking away at the surface.)	$2,561.62

CPR 27	Add condensate floor drain for mechanical unit located in mezzanine. Routing of another line was first suggested, but there was a beam that prevented that solution.	$7,600.89
CPR 31	Add ceramic wall tile on the side wall of the ADA toilet stall in TR 208 and in TR 209. This was not coordinated on the Drawings.	$2,325.17
CPR 44	At the Owner's request delete the Medeco high security cylinders on the building exterior doors. Instead provide Corbin Russwin 39AD high security cylinders along with a pin kit. This will allow the Maintenance Department to cut keys for the building exterior doors. The Medeco system did not allow the district to cut their own keys, and key blanks were much more expensive. (Note: We are eliminating the Medeco system at BTW, GH and CB. All remodeled buildings will get the Corbin Russwin 39AD system.)	$1,316.11
CPR 50	These changes addressed miscellaneous plan review comment revisions by the Champaign County Public Health Department.	$1,194.47
CPR 55	Add meters and instrumentation for the solar thermal hot water heating system.	$7,930.03
	TOTAL CHANGE ORDER NO. 04:	**$24,031.47**

The total of the change order #4 for Carrie Busey Savoy is $24,031.47.

Administration recommended Board approval of change order #4 for Carrie Busey Savoy totaling $24,031.47.

Approval of Carrie Busey Change Order #5: Gene Logas

Arlene Vespa has authority to approve change orders up to $25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. At this time it is necessary for the entire Board of Education to approve the following change orders processed through March 2012. Please note that the total project contingency on this project is $737,515, which leaves the current total at **$637,217.00.**

CHANGE ORDER NO. 05		
CONSTRUCTION PROPOSAL REQUEST	**DESCRIPTION**	**AMOUNT**
CPR 38	Add roof curbs for solar thermal panels on the roof. Approximate length of 190' of curbs. This comes to about $89/LF.	$16,904.58
CPR 49	This change revised the location of a supply duct in the gym. Rework of some masonry was necessary to resolve this issue, which is what this cost includes.	$2,768.56
CPR 53	At the Architect's request, revise plumbing fixtures (lavatories and urinals) to be those with a lower flow rate to meet LEED requirements.	$0
CPR 57	At the Owner's request, change the brush sweeps on the exterior doors to vinyl sweeps. Note: We had to go back at BTW and add vinyl sweeps. The brush sweeps are too easily damaged. Sections were missing due to various reasons, and mice had been getting into the building. Since	$578.95

	the brush sweeps have already been ordered, they will be turned over to the District as attic stock.	
CPR 59	At the Owner's request, revise door cylinders on 31 openings (change from standard to high security cylinders), on 4 exterior doors (change from Medeco to high security cylinders) and on 12 doors with panic hardware (delete Medeco cylinders). Total openings revised: 47.	$776.42
CPR 61	At the Owner's request, delete one of two raised transaction counters on the library circulation desk for better visual monitoring of the library. This change was requested by the librarian.	-$270.00
	TOTAL CHANGE ORDER NO. 05:	**$20,758.51**

Administration recommended Board approval of the change order #5 for Carrie Busey Savoy totaling $20,758.51.

Approval of Change Order at Garden Hills: Gene Logas

Arlene Vespa has authority to approve change orders up to $25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. At this time it is necessary for the entire Board of Education to approve the following change order through March 2012. Please note that the project contingency on this project is currently $218,259.

Coleman Electrical Service -$740 Provide credit for uninstalled disconnects for HP1-22

-$740 Total change order #11

Administration recommended Board approval of the change order for Garden Hills for -$740.

Bid – Elevator Maintenance and Inspection Services: Gene Logas

Board policy states that bids will be solicited when items are expected to exceed a total of $10,000. As part of the bidding process, bids were mailed to four vendors, posted on the district's website and advertised in the News-Gazette. Bids were received from two vendors and opened on April 12, 2012. The low bid was from Thyssenkrupp Elevator for 2012-13 for a fee of $9,000.

The cost for elevator maintenance and inspection services will be paid from the Operations and Maintenance Budget. The prior year's annual bid was $8,880.

Administration recommended approval of the elevator maintenance and inspection services bid to Thyssenkrupp Elevator for $9,000 for 2012-13 with the option of continued services for 2013-14 for $10,506 and 2014-15 for $12,094.44, based on satisfactory performance.

Bid – Integrated Pest Management: Gene Logas

Board policy states that bids will be solicited when items are expected to exceed a total of $10,000. As part of the bidding process, bids were mailed to three vendors, posted on the district's website and advertised in the News-Gazette. Bids were received from two vendors and opened on April 27, 2012. The low bid was from Terminix for an annual fee of $22,500.

The annual cost for integrated pest management services of $22,500 will be paid from the Operations and Maintenance Budget. The prior year's annual bid was $24,750.

Administration recommended approval of the integrated pest management service bid to Terminix for $22,500 per year for 2012-13 with the option of continued services for 2013-14 and 2014-15, at the same rate, based on satisfactory performance.

Bid – Sanitary Hauling and Recycling Services: Gene Logas
Board policy states that bids will be solicited when items are expected to exceed a total of $10,000. As part of the bidding process, bids were mailed to four vendors, posted on the district's website and advertised in the News-Gazette. Bids were received from two vendors and opened on April 26, 2012. Due to poor service from our current sanitary hauler, administration is recommending that the bid be awarded to Allied Waste for one year for $85,556.77.

The cost for sanitary hauling and recycling services will be paid from the Operations and Maintenance Budget. The prior year's annual bid was $84,749.13.

Administration recommended approval of the sanitary hauling and recycling services bid to Allied Waste for $85,556.77 for 2012-13, then rebid next year.

Bid – Fire Extinguisher Service: Gene Logas
Board policy states that bids will be solicited when items are expected to exceed a total of $10,000. As part of the bidding process, bids were mailed to five vendors, posted on the district's website and advertised in the News-Gazette. Bids were received from one vendor and opened on April 27, 2012. Administration is recommending that the bid be awarded to D.I. Fire & Safety for one year for $2,287.75.

The cost for fire extinguisher service will be paid from the Operations and Maintenance Budget. The prior year's annual bid was $2,124.

Administration recommended approval of the sanitary hauling and recycling services bid to Allied Waste for $2,287.75 for 2012-13, then rebid next year due to a bidding error for 2013-14.

Bills and Treasurer's Report – April
The Board of Education approved the Bills and Treasurer's Report as presented.

Human Resource Changes: Arlene Blank
The Board of Education approved the Human Resource Changes as presented.

Executive Session
Member Lanesskog moved, with a second by Member Chalifoux, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/(c)(2), Property Acquisitions/Lease Purchase 120/(c)(5), Student Discipline 120/(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 7:26 p.m.

Open Session
The Board convened into *Open Session* at 8:09 p.m.

Student Discipline
Member Lockman moved, with a second by Member Lanesskog, to expel student #540905 from Franklin Middle School for the rest of the 2011-12 school year and first semester of the 2012-13 school year. He/she should be reassigned to READY for violating Conduct Code #34 (Weapon-Related, Possession/Display) of the Champaign Unit 4 Student Code of Conduct. The student

may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0.

Member Lanesskog moved, with a second by Member Chalifoux, to expel student #205495 from Centennial High School for the rest of the 2011-12 school year and all of the 2012-13 school year. He/she should be reassigned to READY for violating Conduct Code #18 (Physical Confrontation with Staff) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0.

Member Lockman moved, with a second by Member Chalifoux, to expel student #540231 from Central High School for the rest of the 2011-12 school year and all of the 2012-13 school year. He/she should be reassigned based on the recommendations of the IEP Team for violating Conduct Code #7 (Disruptive Behavior), #18 (Physical Confrontation with Staff), and #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0.

Member Lockman moved, with a second by Member Saveley, to expel student #620736 from Jefferson Middle School for the rest of the 2011-12 school year and all of the 2012-13 school year. He/she should be reassigned to READY for violating Conduct Code #18 (Physical Confrontation with Staff) and #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 1. Member Brown voted no.

Member Chalifoux moved, with a second by Member Lockman, to expel student #202758 from Jefferson Middle School for the rest of the 2011-12 school year and all of the 2012-13 school year. He/she should be reassigned based on the recommendations of the IEP Team for violating Conduct Code #18 (Physical Confrontation with Staff) and #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 4. Nays 2. Member Brown and Member Saveley voted no.

Adjournment

There being no further business, Member Lockman moved, with a second by Member Lanesskog, to adjourn the meeting at 8:19 p.m. The motion carried on voice vote.

President, Board of Education	Secretary, Board of Education