

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
August 13, 2012 within the Boundaries of Said District**

Regular Meeting

Board President Sue Grey called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Jamar Brown, Kristine Chalifoux, Sue Grey, Stig Lanesskog, Tom Lockman, Ileana Saveley, David Tomlinson

Staff Members Present

Superintendent Judy Wiegand, Assistant Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith

Approval of Agenda

Member Lockman moved, with a second by Member Saveley, to approve the agenda. The motion carried on voice vote.

Executive Session

Member Tomlinson moved, with a second by Member Chalifoux, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/(c)(2), Property Acquisitions/Lease Purchase 120/(c)(5), Student Discipline 120/(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:05 p.m.

Guests

Representatives from CFT, local media and other interested persons

Reports: New Business

2011-12 Mentoring and Volunteering: Lauren Smith

Lauren Smith presented the following information to the Board of Education:

Volunteering

2,023 volunteers signed in on a regular basis during the 2011-12 school year, up 12% from 2010-11. These volunteers donated 33,946 hours of volunteer time, up 10% from the prior year. This is the equivalent of \$772,950 dollars of volunteer time according to the Independent Sector which places the value of an Illinois volunteer hour at \$22.77. With the help of the U of I College of Education and Parkland College our volunteer tutor numbers have increased by 30% this year.

Mentoring

78 new One to One mentors were trained in 2011-12 with 312 active One to One mentors at the end of the year. (Plus 30 active TALKS mentors and 10 active BBBS mentors)

Summer internships

3 Champaign students were chosen to participate in the 2012 One to One Professional summer internships. All three worked as interns at Carle; Malik Abdul-Rahman in Physical Therapy, Paris Finley in T-6 Medical and Justice Winfield in Security. Due to the high demand for these 6 week, full-time paid internships (26 CU mentees applied for 8 spots) focus is on recruiting more business participants for the summer of 2013.

CU One to One Scholarship Foundation

The mission of the Foundation is to fund scholarships for the C-U One-to-One Mentoring high school graduates. This spring the Foundation announced that the scholarship amount has been raised. Every graduate of the program (who has participated for at least three years) will receive \$5,000 toward post-secondary education. \$500.00 will be awarded for semester 1, \$1,000 for semester 2, \$1,500 for semester 3 and \$2,000 towards semester 4.

Data from our 2011-12 year-end mentor surveys (distributed to mentors, mentees and elementary/middle school teachers) show the following:

Teachers (201 responses)

- 65% students with mentors have better attitudes toward school
- 85% students with mentors have improved their attendance
- 80% students with mentors have improved their self-confidence

Mentees (312 responses)

- 98% mentor gives them a trusted adult they can talk to
- 93% mentor helps them stay out of trouble
- 100% mentor helps them feel good about themselves

Mentors (173 responses)

- 100% look forward to meeting with their mentor
- 99% feel they are having a positive impact on their mentee
- 89% mentoring has improved their understanding of the school system

This was an informational item and no action was required by the Board.

Policy/Procedures Policy 415.02 (Fiscal Management - Expenditures – Purchases)

The proposed policy and procedure above represents the continued effort to update the District's Policy and Procedures Manual.

The proposed policy change will increase the identified purchase cap from \$10,000 to \$25,000 as provided by Illinois School Code 105 ILCS 5/10-20.21.

Administration recommended approval of the proposed policy and procedure with action on September 10, 2012.

High School Climate Presentation: Orlando Thomas

Orlando Thomas, Joe Williams, Greg Johnson, and Rachel Maehr gave a report which detailed the systematic approach the high schools plan to implement to improve culture and climate at the two comprehensive high schools and the Academic Academy. In developing these plans, District administrators took into account: the Superintendent's goals; results of Mark Aber's most recent climate study; perceptions of students and faculty as garnered via surveys; Rtl methodology; and high school goals and objectives in order to create a paradigm shift that will result in a three-tiered system of support to address students' social, emotional, and behavioral needs.

A social justice committee is being formed and will be the vehicle by which the District can systemically improve its ability to support student learning and behavior using a social justice lens. Positive Behavioral Interventions and Supports (PBIS), Positive Behavior Facilitation (PBF), and Nurtured Heart trainings will continue. Additionally, schools will avail themselves of Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) training through the ACCESS Initiative and Central High School will begin implementation of the Safe School Ambassadors Program. Regardless of the specific program or training staff are provided, an overarching philosophy of social justice will be the umbrella under which all programs function.

At the end of the 2012-13 school year, student and staff surveys will be repeated and results studied, and discipline data will be analyzed to determine the impact of the plans on culture and climate.

The high school climate presentation was an informational item and no action was required by the Board.

2011-12 End-of-Year Suspension Report: Orlando Thomas

At the conclusion of each school year the Student Services Department prepares an end-of-year suspension summary report. The report disaggregates suspensions by grade level, school, ethnicity, gender, time of day, special ed. status, and incident to check for trends within subgroups.

Overall Suspensions and Suspension by Grade Level

	2008-2009	2009-2010	2010-2011	2011-2012
Suspensions	1,611	1,442	1,300	1,322
Elementary	352	344	473	445
Middle	525	395	266	265
High	734	625	480	533
READY/Alt.Placements	4	78	81	89

Suspensions by Building

	2008-2009	2009-2010	2010-2011	2011-2012
Academic Academy	5	5	5	13
Barkstall	0	22	33	13
Bottenfield	31	33	29	38
Carrie Busey	42	32	77	28
Centennial	333	298	285	229
Central	359	322	190	281
Circle	1	6	5	8
Dr. Howard	37	44	75	68
Edison	160	149	83	79
Franklin	178	122	127	109
Garden Hills	24	8	11	42
Jefferson	142	124	56	77
Kenwood	39	62	72	51
Pavilion	-	8	19	16
R.E.A.D.Y.	3	64	57	63
Robeson	28	12	59	48
South Side	25	17	15	23
Stratton	38	58	58	37
Washington	55	41	29	75
Westview	33	15	16	22

Number of Students Receiving Suspensions

Highlights:

- *91% of students have never been suspended*
- *Less than 2% of students have been suspended more than three times*
- *The 118 students with three or more suspension accounted for 452 or 34% of total suspensions*

	2008-2009	2009-2010	2010-2011	2011-2012
Zero suspensions	8,169	8,381	8,497	8,368
One suspension	603	516	517	522
Two suspensions	189	188	174	174
Three or more suspensions	157	124	115	118

Suspensions by Gender

	2008-2009	2009-2010	2010-2011	2011-2012
Male	1058	947	895	886
Female	553	495	405	436

Suspension by Ethnicity

	2008-2009	2009-2010	2010-2011	2011-2012
White	221	213	190	171
African American	1,308	1,166	1001	1028
Hispanic	57	45	55	76
Asian	23	15	11	8
Native American	2	3	2	1
Multi-Racial	N/A	N/A	41	38

Special Education Students

	2008-2009	2009-2010	2010-2011	2011-2012
Total Suspensions	479	375	339	392
# of Students	276	223	181	216

Suspensions by Incident (Top 10)

	2008-2009	2009-2010	2010-2011	2011-2012
Physical confrontations w/student	646	632	591	578
Verbal abuse to staff	201	131	162	149
Physical confrontation w/staff	69	57	67	78
Disruptive behavior	139	103	105	77
Disobedience	168	118	51	74
Weapons	34	37	29	54
Harrass/Sexual Harrass/Hazing	30	25	33	42
Threats to staff	43	45	31	36
Theft	28	23	18	36
Drug-related	67	56	37	35

Action Agenda – New Business

Choice RFP: Dr. Susan Zola

Member Chalifoux moved, with a second by Member Lockman, to approve the Choice RFP. The motion carried on roll call. Ayes 6. Nays 1. Member Tomlinson voted no.

Champaign Schools entered into an agreement in March of 2001 with Alves Educational Consultants to support the implementation of the Schools of Choice assignment plan. Alves Consultants provides a host of services to the district including running assignment lotteries, processing transfer requests, ensuring parameters for student assignments are established in the algorithm and ongoing communication with issues specific to seat assignments for elementary and middle schools. In June of 2012 the district reissued an RFP to interested vendors. Only one vendor, Alves Educational Consultants responded.

Currently the district pays Mr. Alves \$100 per hour for services. That rate would remain the same for the upcoming fiscal year. In FY11 the District paid Alves Educational Consultants \$48,825. In FY12 the District paid Alves Educational Consultants \$63,425.

During the 2012-2013 school year the Superintendent will be establishing a community task force to review various aspects of the Choice process.

Administration recommended extending the current contract with Alves Educational Consultants for one year at the current established rate.

Administrative Appointment: Ken Kleber

Member Lockman moved, with a second by Member Tomlinson, to approve the administrative appointment. The motion carried on roll call. Ayes 7. Nays 0.

Assistant Principal at Robeson Elementary

The position of Assistant Principal of Robeson Elementary was advertised through the District's website. Six candidates participated in interviews and were interviewed by a team of Bottenfield representatives.

Ms. Shannon Risken was selected as the most outstanding candidate. Ms. Risken received her Bachelor of Science in Elementary Education from Eastern Illinois University in 2009. She received her Master of Science in Educational Administration from Eastern Illinois University in 2011, and is currently working towards her Superintendent's endorsement.

Ms. Risken currently holds the position of Kindergarten teacher at Robeson Elementary (2010-present). Prior to this assignment, she was a teacher aide assigned to Westview Elementary (2009-2010). Ms. Risken has been noted by her evaluator as being positive and consistent with students, possesses an ability to communicate with diverse populations, works collaboratively with peers, and is organized.

Ms. Risken's salary will be \$55,671, plus all Board-approved fringe benefits, including contributions to the Teachers' Retirement System. The effective date of this appointment is August 1, 2012. The contract year is August 1 through June 15 annually. Annual evaluation will be completed by the appropriate building-level administrator

Administration recommended the Board of Education approve the appointment of Ms. Shannon Risken in the position of Assistant Principal at Robeson Elementary.

Resolution Providing for the Issue of Approximately \$9,800,000 Working Cash Fund Bonds of the District: Judy Wiegand

Member Tomlinson moved, with a second by Member Chalifoux, to approve the Resolution Providing for the Issue of Approximately \$9,800,000 Working Cash Fund Bonds of the District. The motion carried on roll call. Ayes 7. Nays 0.

In February, 2012, the Board approved the Resolution indicating their intent to issue Working Cash Bonds in an amount not to exceed \$14,500,000. The purpose of the

Bonds was to provide money to undertake certain construction projects including HVAC, energy efficiency, technology upgrades and a transportation facility. Administration is now seeking Board approval to issue approximately \$9,800,000 in Working Cash Fund Bonds.

It has been estimated by Stifel Nicolaus that the tax increase on a \$150,000 home will be a 5¢ increase for 20 years (\$22.50/per year).

Administration recommended Board approval of the Resolution Providing for the Issue of Approximately \$9,800,000 Working Cash Fund Bonds. A second Bond Issue for the balance of the funds will be completed within the next three-year period.

Consent Agenda – New Business

Member Lockman moved, with a second by Member Tomlinson to approve the Consent Agenda – New Business. The motion carried on roll call. Ayes 7. Nays 0.

The Board of Education approved the following Consent Agenda items:

Bid – Drivers Education Vehicles: Barbara Ramsay

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were mailed to 14 vendors, posted on the district's website and advertised in the News-Gazette for a 2012 or 2013 Ford Taurus and a 2012 or 2013 Ford Fusion. Bids were received from one vendor and opened on August 2, 2012. Administration is recommending that the bid be awarded to Courtesy Ford/Lincoln for 46,301.

The cost for the 2012 Ford Taurus is \$25,304 and the 2012 Ford Fusion is \$20,997 and will be charged to the Drivers Education budget for FY13.

Administration recommended approval of the bid for drivers education vehicles to Courtesy Ford/Lincoln for \$46,301.

Bid – Cafeteria Equipment: Barbara Ramsay

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were mailed to nine vendors, posted on the district's website and advertised in the News-Gazette for six Insulated Half-Size Hot Cabinets. Bids were received from two vendors and opened on July 31, 2012.

The cost for the insulated half-size hot cabinets is \$17,196 and will be charged to the Food Service Budget in FY13.

Administration recommended approval of the bid for insulated half-size hot cabinets to KEC Design for \$17,196.

FY13 NCLB Consolidated Application: Titles I & IIA: Dr. Susan Zola

The ISBE has determined that districts must file a combined proposal for the two federal entitlement grants, Title I and Title IIA.

Several of the private schools in the District will participate in the Title I and Title IIA. Holy Cross School and St. John Lutheran will participate in Title I. Holy Cross, Montessori School Champaign-Urbana, St Matthews, St John Lutheran, Judah Christian, The High School of St. Thomas More, and University Primary schools will participate in Title IIA.

The **FY13 Title I** grant, Basic, totaling \$2,417,457 (FY12 \$2,689,643) will be used by ten school-wide elementary school programs (Bottenfield, CECC, Carrie Busey, Dr. Howard, Garden Hills, Kenwood, Robeson, Stratton, BT Washington, and Westview) and two targeted-assistance school programs (Barkstall and South Side) to provide language arts, math and science instruction to educationally disadvantaged students. The District's portion of the grant is \$2,401,433. The two private school portion of the grant is \$16,024.

The **FY13 Title IIA** grant, Teacher Quality, totaling \$448,482 (FY12 \$448,876) will provide additional funding professional development in math, science, social science, fine arts, ELA, and gifted areas, as well as, consultants, curriculum writing, workshop and conferences. Teacher Quality funds 3.0 classroom teachers through the Class-size Reduction section of the grant (\$215,381). The District's portion of the grant is \$414,238. The District portion for professional development is \$198,857. The seven private school's portion of the grant is \$34,244.

The comprehensive grant totals \$2,865,939 (FY12 \$3,138,519).

The required ten percent of the FY13 Title I Basic grant allocation will be devoted to professional development.

The Title I & II grants pick up all costs, including salary increases.

The District submits the NCLB Performance Report on an annual basis.

Administration recommended submission of the FY13 NCLB Consolidated grant application in the amount of \$2,865,939.

SRO Contract: Orlando Thomas

Per the original contract language, the SRO contract is being brought to the Board of Education for annual renewal and extension. The term of this agreement will be July 1, 2012 through June 30, 2013. This contract will maintain the current SRO staffing level at five officers.

The cost to be paid by the school district for the 2012-13 contract extension is \$251,231. The cost in 2011-12 was \$243,058.

Administration recommended that the Board of Education approve the annual SRO contract renewal/extension through June 30, 2013 at a cost of \$251,231.

Resolution Designating Hazardous Routes for the 2012-13 School Year: Barbara Ramsay

As part of a state requirement, the Board of Education is required to pass a resolution designating intersections/routes that are considered hazardous. The following intersections are designated as hazardous routes for the 2012/13 school year:

- Mattis & Springfield
- Market & Bradley
- North Mattis from Anthony Drive to U.S. 150

Administration recommended that the Board adopt the Resolution Designating Hazardous Routes for the 2012-13 school year as presented.

Approval of Extension of Head Start Lease Agreement Option: Dr. Judy Wiegand

It is still anticipated that Head Start will begin leasing the former Marquette Building at 405 E. Clark St. from the District in the near future. Head Start has requested that the Board of Education extend the agreement to not attempt to sell or lease the property to any other party until December 2012. In consideration of such extension, Head Start has agreed to pay an additional \$3,000 to reserve the exclusive right to purchase or lease the former Marquette Building until December 2012.

Administration recommended approval of the agreement for the exclusive right to purchase or lease the FIC Building for use by Head Start to December 2012 for \$3,000.

MTD Contract: Barbara Ramsay

The school district has provided transportation for high school students via an agreement with Champaign-Urbana MTD since 1977 and started transporting middle school students in 2004. This service has been a major assistance in getting students both to and from school at a reasonable cost to the district.

The annual cost to transport our secondary students in 2012-13 will be \$312,600 which approximately a 2.5% increase over last year.

Administration recommended that the Board of Education approve and sign the Transportation Agreement between the Champaign-Urbana Mass Transit District and the Champaign Unit 4 School District for 2012-2013.

Minutes of July 9, 2012 and July 23, 2012

The Board of Education approved the minutes as presented.

Bills and Treasurer's Report – July

The Board of Education approved the Bills and Treasurer's Report as presented.

Human Resource Changes

The Board of Education approved the Human Resource Changes as presented.

Adjournment

There being no further business, Member Tomlinson moved, with a second by Member Chalifoux, to adjourn the meeting at 7:55 p.m. The motion carried on voice vote.

Board Approved: September 10, 2012